

ASSEMBLY INSTRUCTION SHEET



Description:

KELLAN OFFICE CHAIR

Item No:

101535

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For assembly questions please call 1-800-787-1019 (or +14167360094)outside North America or email to info@sunpan.com

PARTS LIST				
Before you begin, please layout all parts and ensure you have the correct count				
No	DESCRIPTION	Qty	ILLUSTRATION	
А	SEAT	1		
В	GAS LIFT	1	Ô	
С	SEAT BASE	1		
D	FIVE STAR BASE	1		
E	WHEEL	5	6	
F	BOLT (M6×16mm)	4	1	
G	GASKET(M6×18×1.5mm)	4	9	
. Н.	ALLEN WRENCH (M6)			

STEP	DESCRIPTION	ILLUSTRATION
1	Connect Gas Lift(B) and Base(D) with Wheel(E) Attach Seat Base(C) to Seat(A) with Bolt(F) and Gasket(G) by using Allen Wrench(H).	Please pull out the sheath before using B C H
2	Place assembled seat onto gas lift to complete assembly.	

ASSEMBLY TIPS:

- -Please check parts and hardware before assembling. Follow each instruction step by step.
- -Place a protective pad or piece of cardboard on the floor while assembling your item on top of it.
- -Remove all parts from the carton and separate them into part numbers/groups as indicated on the part list.
- -Please Follow instructions in the sequence as numbered to assure fast/easy assembly.

WARNING:

- -Don't attempt to repair or modify parts that are broken or defective . if you find a broken part please contact the retailer where you purchased it for replacement.
- -Keep all hardware parts out of the reach of children.

FURNITURE CARE:

Following these few basic steps will help to ensure that you enjoy your furniture for a long time:

- -Do not expose your furniture to direct sunlight, dampness or any heat, such as a hot cup of coffee or tea. Always use a coaster.
- -Excessive exposure to sunlight may cause fading
- -Excessive temperature and humidity or cold may cause cracking or splitting
- -Dust with a clean, damp, lint free cloth
- -Use a damp cloth with water or mild detergent to clean all surfaces . Do not use chemicals or paint thinner which will fade the surface.
- -Place a piece of felt or a pad under the legs of your furniture to avoid scratching the floor.