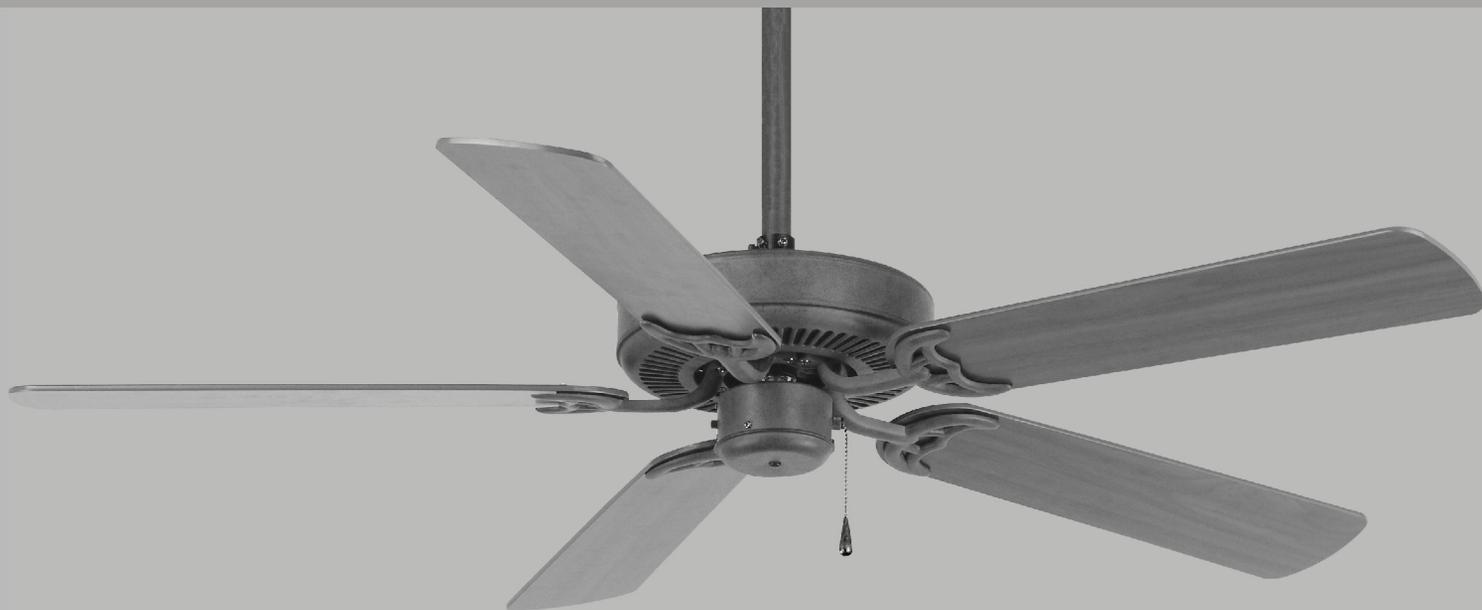




Ceiling Fan Installation Manual



P2501

PROGRESS LIGHTING 15-Year Limited Warranty

PROGRESS LIGHTING FAN MOTORS ARE WARRANTED TO THE END USER TO BE FREE OF ELECTRICAL AND/OR MECHANICAL DEFECTS FOR A PERIOD OF 15 YEARS FROM DATE OF SALE. PULL CHAIN SWITCHES, REVERSE SWITCHES, CAPACITORS AND METAL FINISHES ARE WARRANTED FOR A PERIOD OF 1 YEAR. WARPING OF WOODEN OR PLASTIC BLADES IS NOT COVERED BY THIS WARRANTY.

THE END USER HAS THE OPTION OF RETURNING THE DEFECTIVE FAN TO THE PLACE OF PURCHASE DURING THE FIRST 30 DAYS FOR A REPLACEMENT. AFTER 30 DAYS, THE PURCHASER MUST CONTACT PROGRESS LIGHTING FOR REPAIR OR REPLACEMENT. THE END USER ALSO BEARS THE RESPONSIBILITY FOR ALL COSTS IN THE REMOVAL, SHIPPING AND REINSTALLATION OF FANS OR PARTS FOR REPAIR OR REPLACEMENT.

PROGRESS LIGHTING WILL NOT ASSUME LIABILITY OR RESPONSIBILITY FOR DAMAGES (INCLUDING INCIDENTAL OR CONSEQUENTIAL) CAUSED BY THE IMPROPER INSTALLATION OR OPERATION OF THE UNIT OR ITS COMPONENT PARTS, OR BY THE FAILURE OF SUPPORTING HARDWARE NOT SUPPLIED BY PROGRESS LIGHTING. THIS WARRANTY IS GIVEN IN LIEU OF ALL OTHER GUARANTEES, WHETHER EXPRESSED OR IMPLIED, AND IS VOIDED IN CASES OF ABUSE, MISUSE OR IMPROPER HANDLING, NEGLIGENCE, SHIPPING DAMAGE, UNAUTHORIZED REPAIRS (MADE OR ATTEMPTED) OR UNUSUAL APPLICATION.

SOME STATES DO NOT ALLOW LIMITATIONS ON HOW LONG AN IMPLIED WARRANTY LASTS OR THE EXCLUSION OR LIMITATIONS OF INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THE ABOVE LIMITATIONS AND EXCLUSIONS MAY NOT APPLY TO YOU. THIS WARRANTY GIVES YOU SPECIFIC RIGHTS AND YOU MAY HAVE OTHER RIGHTS WHICH VARY FROM STATE TO STATE.



Date Purchased _____

Store Purchased _____

Model No. _____

Serial No. _____

Vendor No. _____ 11221

UPC _____
785247114474 (BN)
785247250110 (WH)
785247250127 (CS)

15-Year Limited Warranty

Safety Rules..... 1.
Unpacking Your Fan 2.
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1. To reduce the risk of electric shock, insure electricity has been turned off at the circuit breaker or fuse box before beginning.
2. All wiring must be in accordance with the National Electrical Code and local electrical codes. Electrical installation should be performed by a qualified licensed electrician.
3. **WARNING:** To reduce the risk of electrical shock and fire, do not use this fan with any solid-state fan speed control device.
4. **WARNING:** To reduce the risk of personal injury, use only the two steel screws (and lock washers) provided with the outlet box for mounting to the outlet box. Most outlet boxes commonly used for the support of lighting fixtures are not acceptable for fan support and may need to be replaced, consult a qualified electrician if in doubt.
5. The outlet box and support structure must be securely mounted and capable of reliably supporting a minimum of 35 pounds. Use only UL Listed outlet boxes marked **FOR FAN SUPPORT**.
6. The fan must be mounted with a minimum of 7 feet clearance from the trailing edge of the blades to the floor.
7. Do not operate reversing switch while fan blades are in motion. Fan must be turned off and blades stopped before reversing blade direction.
8. Avoid placing objects in the path of the blades.
9. To avoid personal injury or damage to the fan and other items, be cautious when working around or cleaning the fan.
10. Do not use water or detergents when cleaning the fan or fan blades. A dry dust cloth or lightly dampened cloth will be suitable for most cleaning.
11. After marking electrical connections, spliced conductors should be turned upward and pushed carefully up into outlet box. The wires should be spread apart with the grounded conductor and the equipment-grounding conductor on one side of the outlet box.
12. Electrical diagrams are reference only. Light kit that are not packed with the fan must be UL Listed and marked suitable for use with the model fan you are installing. Switches must be UL General Use Switches. Refer to the Instructions packaged with the light kits and switches for proper assembly.

WARNING

TO REDUCE THE RISK OF FIRE, ELECTRIC SHOCK OR PERSONAL INJURY, MOUNT FAN TO OUTLET BOX MARKED ACCEPTABLE FOR FAN SUPPORT.

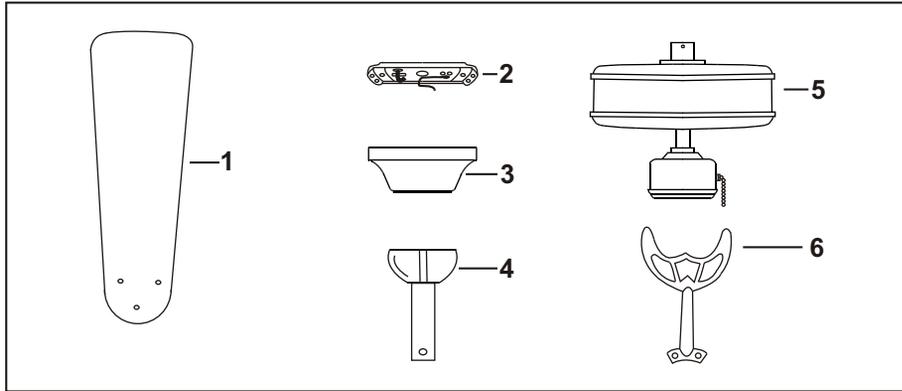
WARNING

TO REDUCE THE RISK OF PERSONAL INJURY, DO NOT BEND THE BLADE BRACKETS (ALSO REFERRED TO AS FLANGES) DURING ASSEMBLY OR AFTER INSTALLATION. DO NOT INSERT OBJECTS IN THE PATH OF THE BLADES.

NOTE

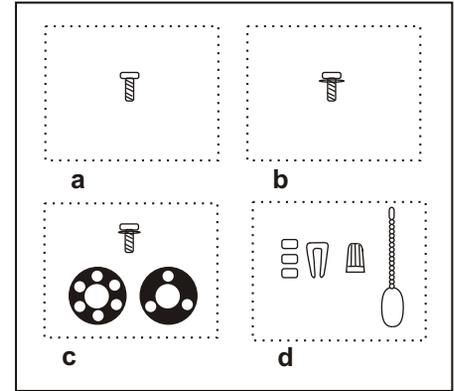
READ AND SAVE ALL INSTRUCTIONS!

1. Safety Rules



Unpack your fan and check the contents. You should have the following items:

1. Set of blades (5)
2. Mounting plate (located inside canopy)
3. Canopy assembly
4. Ball/downrod assembly
5. Fan motor assembly
6. Set of blades bracket (5)



- a. Blade attachment hardware**
(16 screws)
- b. Blade bracket attachment hardware**
(11 screws with lock washers)
- c. Mounting hardware**
(3 screws, 1 rubber gasket,
1 metal gasket)
- d. Electrical hardware & Balancing kit**
(3 plastic wire connectors, 1 Pull chain,
Blade balancing kit)

IMPORTANT
PLEASE REMOVE RUBBER MOTOR
STOPS ON THE BOTTOM OF THE FAN
BEFORE INSTALLING BLADES OR
TESTING MOTOR

Unpacking Your Fan 2.

Tools Required

Phillips screw driver, straight slot screw driver, adjustable wrench, step ladder, and wire cutters.

Mounting Options

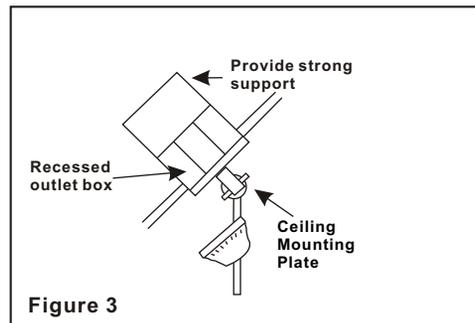
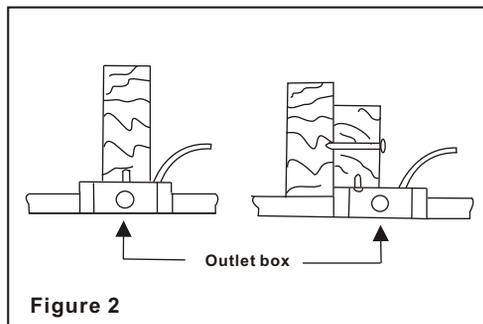
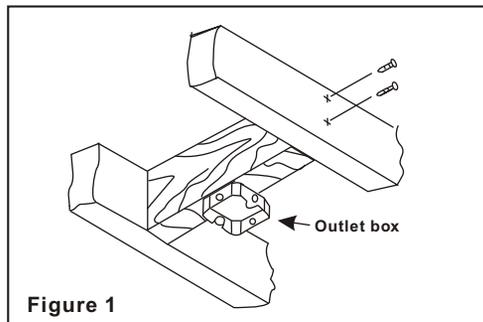
If there isn't an existing UL listed mounting box, then read the following instructions. Disconnect the power by removing fuses or turning off circuit breakers.

Secure the outlet box directly to the building structure. Use appropriate fasteners and building materials. The outlet box and its support must be able to fully support the moving weight of the fan (at least 50 lbs). Do not use plastic outlet boxes.

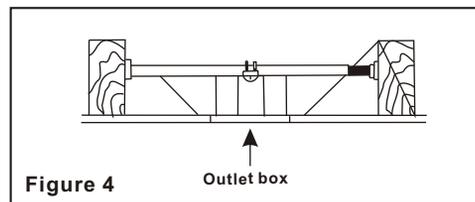
WARNING

TO REDUCE THE RISK OF FIRE, ELECTRIC SHOCK, OR OTHER PERSONAL INJURY, MOUNT FAN ONLY TO AN OUTLET BOX MARKED ACCEPTABLE FOR FAN SUPPORT AND USE THE MOUNTING SCREWS PROVIDED WITH THE OUTLET BOX. OUTLET BOXES COMMONLY USED FOR THE SUPPORT OF LIGHTING FIXTURES MAY NOT BE ACCEPTABLE FOR FAN SUPPORT AND MAY NEED TO BE REPLACED. CONSULT A QUALIFIED ELECTRICIAN IF IN DOUBT.

Figures 1,2 and 3 are examples of different ways to mount the outlet box.



Note: You may need a longer downrod to maintain proper blade clearance when installing on a steep, sloped ceiling. **The maximum angle allowable is 45°.** If the canopy touches downrod, remove the decorative canopy bottom cover and turn the canopy 180° before attaching the canopy to the mounting plate.



To hang your fan where there is an existing fixture but no ceiling joist, you may need an installation hanger bar as shown in Figure 4 (available at your Progress Lighting Retailer).

3. Installing Your Fan

Hanging the Fan

REMEMBER to turn off the power, Follow the steps below to hang your fan properly.

NOTE: This ceiling fan is supplied with two types of hanging assemblies: the standard ceiling installation using the downrod with ball and socket mounting, and the "close-to-ceiling" mounting. The "close-to-ceiling" mounting is recommended in rooms with less than 8-foot ceilings or in areas where additional space is desired from the floor to the fan blades. When using the standard downrod installation, the distance from the ceiling to the bottom of the fan blades will be approximately 12 inches. The "close-to-ceiling" installation reduces the distance from the ceiling to the bottom of the fan blades to approximately 8 inch.

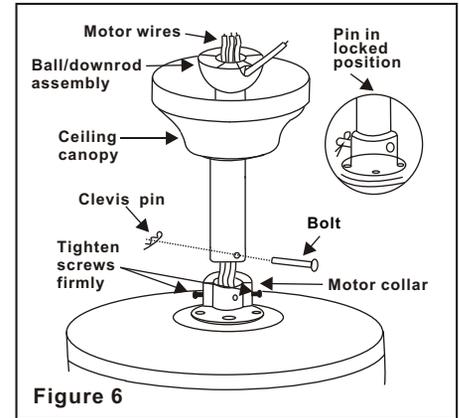
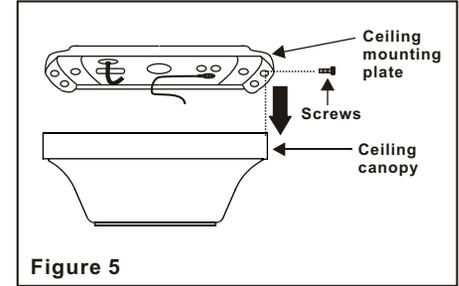
Once you have decided which ceiling installation you will use, proceed with the following instructions. Where necessary, each section of the instructions will note the different procedures to follow for the two types of installation.

OPTION 1: STANDARD CEILING MOUNTING

1. Remove the mounting plate from the canopy by loosening the four screws on the top of the canopy. Remove the two non-slotted screws and loosen the slotted screws. This will enable you to remove the mounting plate. (Figure 5)
2. Remove the bolt, lock pin and set screws from the top of the motor assembly.
3. Route the wires exiting the top of the fan motor through the canopy, and then through the ball/downrod assembly (Figure 6)
4. Align the holes at the bottom of the downrod with holes in the collar on top of the motor housing (Figure 6). Carefully insert the bolt through the holes in the collar and downrod. Be careful not to jam the bolt against the wiring inside the downrod. Insert clevis pin and bend to ensure security, as noted in the circle inset of Figure 6

WARNING
FAILURE TO PROPERLY INSTALL CLEVIS PIN AS NOTED IN STEP 4 COULD RESULT IN FAN LOOSENING AND POSSIBLY FALLING.

5. Tighten two set screws on top of the fan motor firmly. (Figure 6)



OPTION 2: CLOSE-TO-CEILING MOUNTING

1. Remove the mounting plate from the canopy by loosening the four screws on the top of the canopy. Remove the two non-slotted screws and loosen the slotted screws. This will enable you to remove the mounting plate. (Figure 5)
2. Remove three of six screws and lock washers (every other one) securing the motor collar to the top of the fan motor housing. (Figure 7)
3. Place the rubber gasket over the remaining three screws, route the wires exiting the top of the fan motor through the canopy then proceed to place the ceiling canopy over the collar at the top of the motor. (Figure 8)
4. Align the mounting holes with the holes in the motor and fasten using the screws and lock washers provided together with rubber gasket and metal gasket. (Fig. 8).
5. Tighten the mounting screws securely.

WARNING

FAILURE TO COMPLETELY TIGHTEN THE THREE SCREWS IN STEP 4 COULD RESULT IN FAN LOOSENING AND POSSIBLY FALLING.

5.

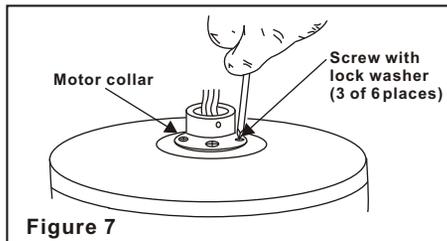


Figure 7

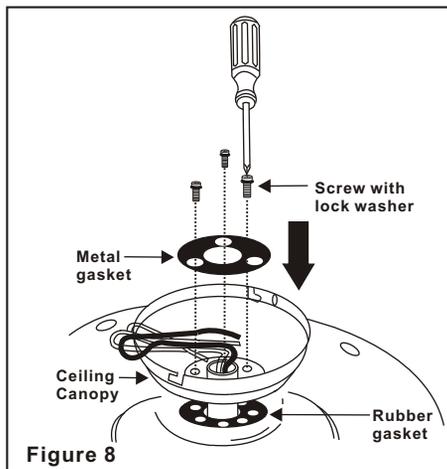


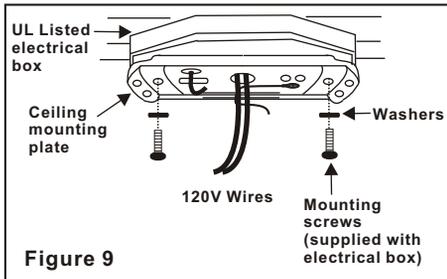
Figure 8

Installing Fan to the Electrical Box

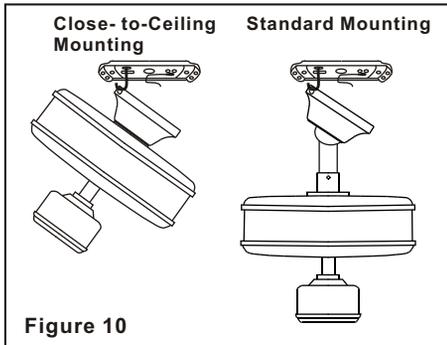
1. Pass the 120-volt supply wires through the center hole in the ceiling mounting plate as shown in Fig. 9.
2. Install the ceiling mounting plate on the electric box by mounting screws provided with the outlet box. When using close-to-ceiling mounting, it is important that the mounting plate be level. If necessary, use leveling washers (not supplied) between the mounting plate and electrical box. Note that the flat side of the mounting plate is toward the electrical box. (Figure 9)
3. Tighten the two screws on the outlet box securely.
4. Carefully lift the fan assembly up to the ceiling mounting plate and hang the fan on the hook provided by utilizing one of the holes at the outer rim of the ceiling canopy (Fig. 10). If using standard mounting, seat the hanger ball in the mounting plate socket. Make sure the tab on the mounting plate socket is properly seated in the groove in the hanger ball. (Fig. 10)

CAUTION

WHEN MOUNTING THE FAN ON A SLOPED CEILING, THE STANDARD BALL / DOWNROD MOUNTING METHOD MUST BE USED. MAKE SURE THE MOUNTING PLATE SLOTS ARE ON THE LOWER SIDE BY SLIDING THE MOUNTING PLATE FROM THE TOP DOWN.



WARNING
 THE HOOK AS SHOWN IN FIG. 10 IS ONLY TO BALANCE FAN WHILE ATTACHING WIRING. FAILURE TO HANG AS SHOWN IN FIG. 10 MAY RESULT IN HOOK BREAKING CAUSING THE FAN TO FALL. HOOK MUST PASS FROM INSIDE TO OUTSIDE OF CANOPY.



WARNING
 WHEN USING THE STANDARD BALL/HANGER PIPE MOUNTING, THE TAB IN THE RING AT THE BOTTOM OF THE MOUNTING PLATE MUST REST IN THE GROOVE OF THE HANGER BALL. FAILURE TO PROPERLY SEAT THE TAB IN THE GROOVE COULD CAUSE DAMAGE TO WIRING.

Making the Electrical Connections

REMEMBER to disconnect the power. If you feel that you do not have enough electrical wiring knowledge or experience, have your fan installed by a licensed electrician.

Follow the steps below to connect the fan to your household wiring. Use the wire connecting nuts supplied with your fan. Secure the connectors with electrical tape. Make sure there are no loose strands or connections.

Step 1 Connect the fan supply (black) wire and light supply (blue) wire to the black household supply wire as shown in Figure 11.

Step 2. Connect the neutral fan (white) wire to the white neutral household wire.

Step 3 Connect the two green fan ground wires, located on the hanging ball and mounting plate, to the household ground wire. When using Close-to-Ceiling mounting, there is only one green ground lead from the ceiling mounting plate since the ball/downrod assembly is not used.

Step 4 After connecting the wires, spread them apart so that the green and white wires are on one side of the outlet box and the black wire is on the other side.

Step 5 Turn the connecting nuts upward and push the wiring into the outlet box.

WARNING
 TO REDUCE THE RISK OF FIRE OR ELECTRIC SHOCK, DO NOT USE A WALL MOUNTED SOLID STATE SPEED CONTROL WITH THIS FAN. IT WILL PERMANENTLY DAMAGE THE ELECTRONIC CIRCUITRY.

WARNING

ELECTRICAL DIAGRAMS ARE FOR REFERENCE ONLY. OPTIONAL USE OF ANY LIGHT KIT SHALL BE UNLISTED AND MARKED SUITABLE FOR USE WITH THIS FAN.

SUPPLY CIRCUIT

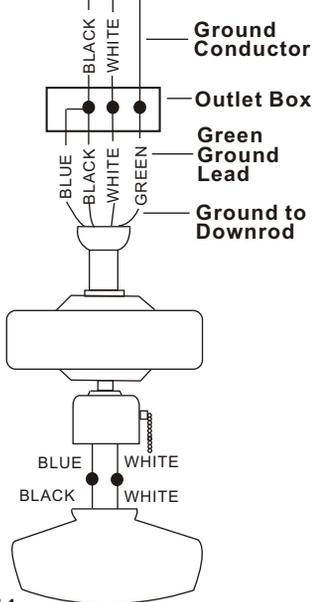


Figure 11

Diagram indicates optional light kit wiring.

Finishing the Installation

OPTION 1: STANDARD CEILING MOUNTING

1. Align the locking slots of the ceiling canopy with the two screws in the mounting plate. Push up to engage the slots and turn clockwise to lock in place. Immediately tighten the two mounting screws firmly.
2. Install the remaining two mounting screws into the holes in the canopy and tighten firmly.
3. You may now proceed to attach the fan blades.

OPTION 2: CLOSE-TO-CEILING MOUNTING

1. Carefully unhook the fan from the mounting plate and align the locking slots of the ceiling canopy with the two screws in the mounting plate. Push up to engage the slots and turn clockwise to lock in place. Immediately tighten the two mounting screws firmly.

2. Install the remaining two mounting screws into the holes in the canopy and tighten firmly.
3. You may now proceed to attach the fan blades.

WARNING

WHEN USING THE STANDARD BALL/DOWNROD MOUNTING, THE TAB IN THE RING AT THE BOTTOM OF THE MOUNTING PLATE MUST REST IN THE GROOVE OF THE HANGER BALL. FAILURE TO PROPERLY SEAT THE TAB IN THE GROOVE COULD CAUSE DAMAGE TO WIRING.

WARNING

LOCKING SLOTS OF CEILING CANOPY ARE PROVIDED ONLY AS AN AID TO MOUNTING. DO NOT LEAVE FAN ASSEMBLY UNATTENDED UNTIL ALL FOUR CANOPY SCREWS ARE ENGAGED AND FIRMLY TIGHTENED.

Attaching the Fan Blades

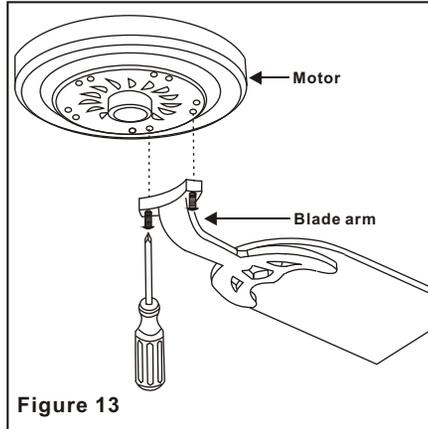
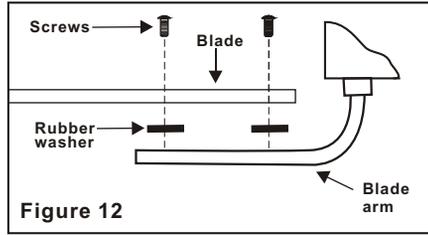
NOTE: Your fan blades are reversible. Select the blade side finish which best accentuates your décor.

Step 1 Attach the blades to the blade arms using three screws and rubber washers as shown in Figure 12. Start a screw into the arm, do not tighten. Repeat for the 2 remaining screws and washers.

Step 2 Tighten each screw securely starting with the center screw. Make sure the blade is straight.

Step 3 Fasten the blade assembly to the motor using the motor screws that are already pre-attached in the motor.(Figure 13)

Step 4 Install an optional light kit if you wish. Follow the instructions included with the kit.



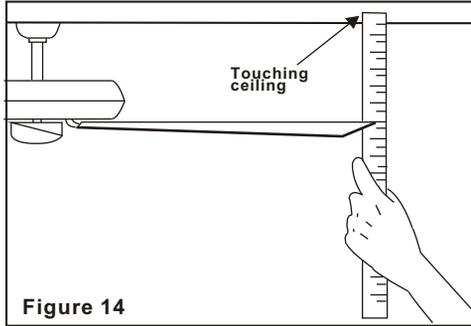
Blade blancing

All blades are grouped by weight. Because natural woods vary in density, the fan may wobble even though the blades are weighed equally.

The following procedure should correct most fan wobbling problems. Check after each step.

1. Check that all blade and blade arm screws are secure.
2. Most fan wobbling problems are caused when blade levels are unequal. Check this level by selecting a point on the ceiling above the tip of one of the blades. Measure this distance as shown in Figure 14. Rotate the fan until the next blade is positioned for measurement. Repeat for each blade. The distance deviation should be equal within 1/8".
3. Use the enclosed Blade Balancing Kit if the blade wobble is still noticeable.
4. If the blade wobble is still noticeable, interchanging two adjacent (side by side) blades can redistribute the weight and possibly result in smoother operation.

WARNING
TO REDUCE THE RISK OF PERSONAL INJURY, DO NOT BEND THE BLADE HOLDERS WHILE INSTALLING, BALANCING THE BLADES, OR CLEANING THE FAN. DO NOT INSERT FOREIGN OBJECTS BETWEEN ROTATING FANBLADES.



NOTE
WAIT FOR FAN TO STOP BEFORE CHANGING THE SETTING OF THE SLIDE SWITCH.

Turn on the power and check the operation of your fan. There are two pull chains available in your fan:

1. 3-speed pull chain- it controls the fan speed as follows: 1 pull- High, 2 pulls- Medium, 3 pulls- Low, and 4 pulls- Off.

Speed settings for warm or cool weather depend on factors such as the room size, ceiling height, number of fans, and so on.

The slide switch controls directions: forward (switch down) or reverse (switch up).

Warm weather - (Forward) A downward air flow creates a cooling effect as shown in Figure 15. This allows you to set your air conditioner on a higher setting without affecting your comfort.

Cool weather - (Reverse) An upward airflow moves warm air off the ceiling area as shown in Figure 16. This allows you to set your heating unit on a lower setting without affecting your comfort.

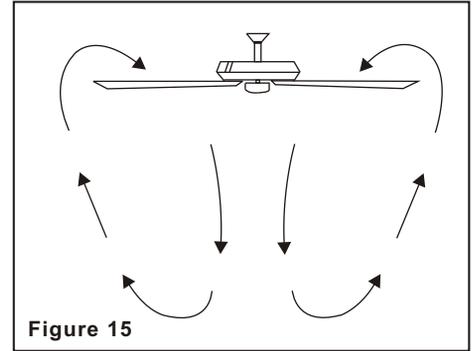


Figure 15

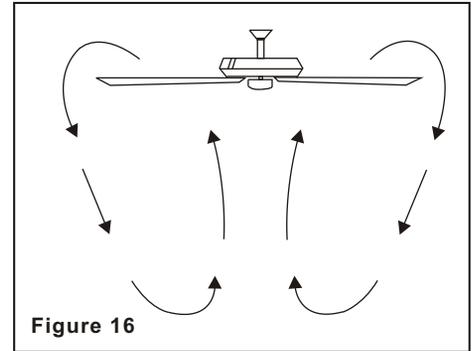


Figure 16

9. Operating Your Fan

Here are some suggestions to help you maintain your fan

1. Because of the fan's natural movement, some connections may become loose. **Check the support connections, brackets, and blade attachments twice a year.** Make sure they are secure. **(It is not necessary to remove fan from ceiling.)**

2. Clean your fan periodically to help maintain its new appearance over the years. Use only a soft brush or lint-free cloth to avoid scratching the finish. The plating is sealed with a lacquer to minimize discoloration or tarnishing. Do not use water when cleaning. This could damage the motor, or the wood, or possibly cause an electrical shock.

3. You can apply a light coat of furniture polish to the wood blades for additional protection and enhanced beauty. Cover small scratches with a light application of shoe polish.

4. **There is no need to oil your fan.** The motor has permanently lubricated bearings.

IMPORTANT

MAKE SURE THE POWER IS OFF AT THE ELECTRICAL PANEL BOX BEFORE YOU ATTEMPT ANY REPAIRS. REFER TO THE SECTION "MAKING ELECTRICAL CONNECTIONS"

Care of Your Fan 10.

Problem

Solution

Fan will not start.

1. Check circuit fuses or breakers.
2. Check line wire connections to the fan and switch wire connections in the switch housing.
CAUTION: Make sure main power is off.

Fan sounds noisy.

1. Make sure all motor housing screws are snug.
2. Make sure the screws that attach the fan blade bracket to the motor hub is tight.
3. Make sure wire nut connections are not rubbing against each other or the interior wall of the switch housing.
CAUTION: Make sure main power is off.
4. Allow a 24-hour "breaking-in" period. Most noise associated with a new fan disappears during this time.
5. If using an optional light kit, make sure the screws securing the glassware are tight. Check that light bulb is also secure.
6. Some fan motors are sensitive to signals from solid-state variable speed controls.
If you have installed this type of control, choose and install another type of control.
7. Make sure the upper canopy is a short distance from the ceiling. **It should not touch the ceiling.**

11. Troubleshooting

Fan Size	Speed	Volts	Amps	Watts	RPM	CFM	N.W.	G.W.	C.F.
52"	Low	120	Xxx	Xx	Xx	Xxxx	Xx kgs	Xx kgs	'
	Medium	120							
	High	120							

These are approximate measures. They do not include Amps and Wattage used by the light kit.

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Specifications 12.