# ASSEMBLING &INSTALLATION INSTRUCTIONS PRODUCT# OXFORD SERIES For Chain Hang OR Ceiling Mount

## WARNING! SHUT POWER OFF AT FUSE OR CIRCUIT BREAKER.

### ASSEMBLING THE FIXTURE (Fig.2).

- 1. Raise the glass(C) into the glass frame(D). Raise the finial(E) to the bottom hole of glass frame(D) and lock it securely with the hex nut until tight.
- 2. Install the light bulbs in accordance with the fixture specifications NOTE: DO NOT EXCEED THE SPECIFIED WATTAGE!
- 3. Attached glass frame(D) to bottom of lamp body(A), lock it securely with the hex nut(B).

## **HANGING THE FIXTURE (Fig.1)**

- 1. Shut off the power at the circuit breaker and remove old fixture from ceiling, including the old single bar.
- 2. Carefully unpack new fixture and lay all the parts on a clear surface.
- 3. Thread nipple (C) into loop (F) until snug.
- 4. Thread other end of nipple (C) with loop attached into single bar (D) until snug.
- 5. Place lock washer (B) over end of nipple protruding through single bar and thread hex nut (A) onto nipple until tight.
- 6. Take this single bar assembly and mount to ceiling junction box with junction box screws (E). Tighten screws securely with screwdriver. **The junction box is not included.**
- 7. Using proper chain pliers to open one end link of the chain provided and connect to the fixture loop (I). Close the link.
- 8. By measuring, determine correct number of links needed for proper hanging height. Using proper chain pliers disconnect and discard remaining chain.
- 9. Lace the fixture wires through the chain.
- 10. Slip loop collar (H) over the chain, then do the same with the canopy (G).
- 11. Open the other end link of the chain and hang the fixture on the loop at the ceiling. Close the link.
- 12. Feed the fixture wires through the loop (F) and nipple (C) and pull until taut.
- 13. Slide canopy (G) up flush to ceiling, secure using loop (H).

#### **CONNECTING THE WIRES (Fig.3)**

- 1. Take the black wire from the ceiling junction box and the smooth wire leg from the fixture and twist bare ends together. Twist wire connector onto end of wire until snug.
- 2. Repeat same process with white junction box wire and ribbed wire leg of fixture wire. NOTE: Twist wires together in the same direction you twist the wire connector onto wires.
- 3. If your junction box has a grounding wire (green or bare copper), attach this wire and the bare copper wire from the fixture together as step 1.If junction box has no ground wire, attach the bare copper fixture wire to the green ground screw on the single bar.
- 4. Tuck these wire connections neatly into the ceiling outlet box and then raise the canopy (G) all the way to the ceiling. Raise the loop (H) and thread onto ceiling loop protruding through canopy.

Your installation is now complete. Return power to the junction box and test the fixture.







