# **INSTALLATION AND SAFETY INSTRUCTIONS**

## FOR YOUR SAFETY

**WARNING:** BE SURE THE ELECTRICITY TO THE WIRES YOU ARE WORKING ON IS SHUT OFF; EITHER THE FUSE IS REMOVED OR THE CIRCUIT BREAKER IS SHUT OFF.

## GENERAL

You don't need special tools to install this fixture. Be sure to follow the steps in the order given. Under no circumstances should a fixture be hung on house electrical wires, nor should a swag type fixture be installed on a ceiling which contains a radiant type heating system. Read instructions carefully. If you are unclear as to how to proceed, consult a qualified electrician. **NOTE:** Proper wiring is essential for the safe operation of this fixture.

### FIXTURE ASSEMBLY

Carefully remove the fixture from the carton and check that all parts are included as shown in figure. Be careful not to misplace any of the screws or parts, which are needed to install this fixture

**STEP 1:** Spread the arms so that the arms are at equal distance from each other.

# INSTALLATION

**IMPORTANT:** Do not attach fixture directly to outlet box.

- STEP 1: Secure mounting bar (A) to outlet box with outlet box screws (B).Thread nut (D) onto nipple (E). Insert lock washer (C) and thread the nipple (E) onto mounting bar (A), then secure with the nut (D).
- **STEP 2:** Secure screw collar loop (G) onto nipple (E). Open one link (I) and connect it to screw collar loop (G) and chain (J) and close.
- **STEP 3:** Open the other link (K) and connect it to chain (J) and loop (L) and close.
- **STEP 4:** Weave lead wires and ground wire up to the chain (J), through screw collar loop (G) to nipple (E) and into outlet box .
- **STEP 5:** Attach bare copper ground wire from outlet box and copper ground wire from fixture and secure with green ground screw onto steel.

#### GROUNDING INSTRUCTIONS

**STEP 1:** Insert the green grounding screw into the hole with two raised dimples on the mounting bar. Wrap the ground wire from the fixture (if supplied) around the green grounding screw, then connect it to ground wire from the outlet box (if not fixed on the outlet box) using a wire connector (not supplied). If ground wire from the fixture is not supplied, wrap the ground wire (if not fixed on the outlet box) from the outlet box around the green grounding screw and tighten it.

# NEVER CONNECT GROUND WIRE TO BLACK OR WHITE POWER SUPPLY WIRES.

**STEP 2:** Take note of the color of the wire(s) on your fixture. Identify which group your fixture wire(s) falls into and connect the wires according to the directions below:

| GROUP A: Connect to Black | GROUP B: Connect to White |
|---------------------------|---------------------------|
| House Wire                | House Wire                |
| BLACK                     | WHITE                     |
| *PARALLEL WIRE (round &   | *PARALLEL WIRE (square &  |
| smooth)                   | ridged)                   |
| WHITE OR GREY WITH        | WHITE OR GREY WITHOUT     |
| TRACER                    | TRACER                    |
| BROWN GOLD OR BLACK       | BROWN, GOLD OR BLACK      |
| WITHOUT TRACER            | WITH TRACER               |

\*NOTE: When parallel wire (SPT-I & SPT-2) is used, the tracer wire is square shaped or ridged and the less tracer wire is round in shape or smooth (seen best when viewed from wire end.) **STEP 3:** Take your fixture wire(s) from group A and place evenly

against the black wire from the outlet box. Do NOT twist wires together before using wire connectors.

- **STEP 4:** Fit a wire connector (not supplied) over the wires and screw the connector clockwise until you feel firmness.
- **STEP 5:** Try gently to pull the connector off the wires. If you can pull the connector off, carefully re-do steps 3 and 4 as above, and check again for a firm connection.
- **STEP 6:** Connect the fixture wire from group B to the white wire from the outlet box in the same manner. Make sure no bare wires can be seen outside wire connectors.

# FINAL ASSEMBLY

**STEP 1:** After wires are connected, tuck them carefully inside outlet box. Raise canopy (F) allowing for nipple (E) to protrude through the holes on canopy (F), and secure with screw collar ring (H).

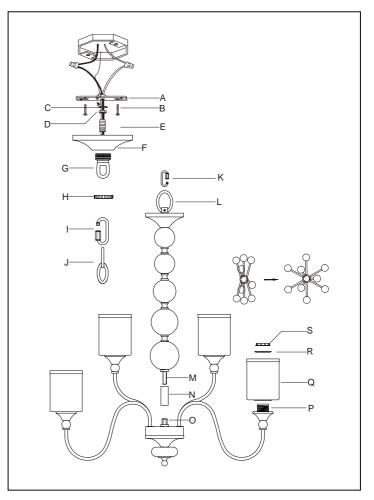
- **STEP 2:** Place glass (Q) cap (R) over socket (P), and secure with socket ring (S).
- STEP 3: Install light bulbs. (Please do not exceed the maximum capacity recommended on the socket.)

#### CLEANING

To clean, wipe fixture with a soft cloth. Clean glass with a mild soap. Do not use abrasive materials such as scouring pads or powders, steel wool or abrasive paper.

### ORDERING PARTS

Keep this sheet for future reference, and in case you need to order replacement parts. Be sure to use exact wording from illustration when ordering parts.



ITEM NO: 307-9-CH 308-9-BN A307-9-CH A308-9-BN