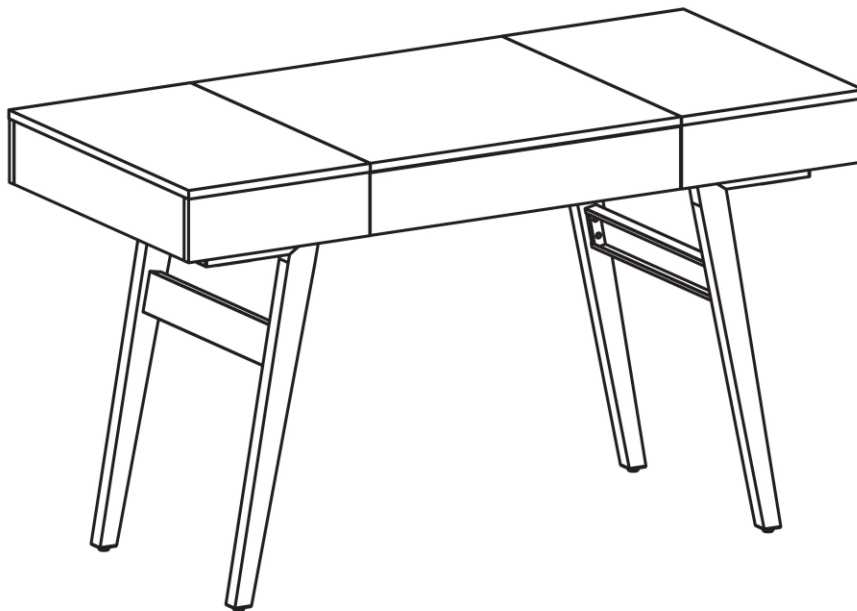


EXPANDABLE MODERN DESK WITH STORAGE

MODEL RTA-1854

ASSEMBLY INSTRUCTIONS



REV-2-OL-7761-1123



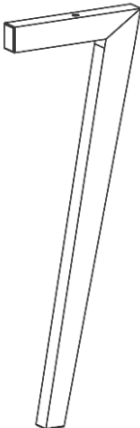
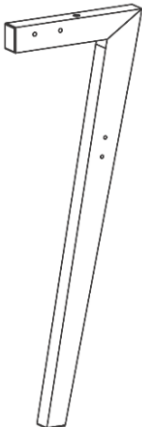
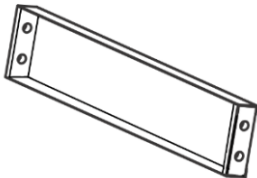


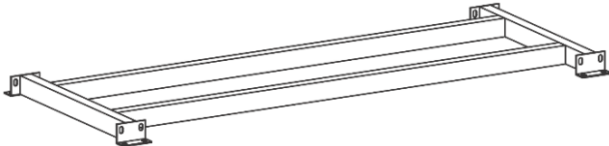
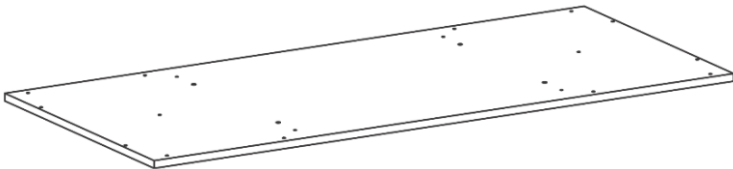
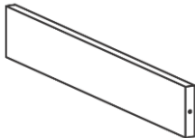


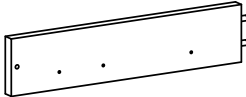
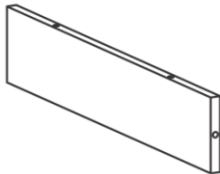
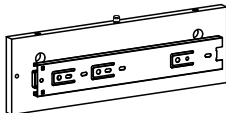
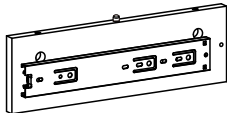
Thank you for purchasing our product



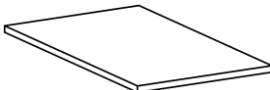
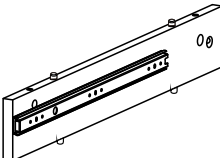
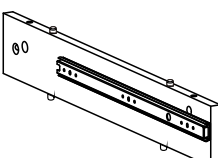







P.2	RTA-1854	P.2
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<p>Do a quick inventory of all the parts and hardware listed below.</p> 	<p>For Support, assembly questions & Replacement Parts within the 48 Contiguous United States:</p> <p>Please email us at: support@rtaproducts.com</p> 	<p>Replacement Parts for International Customers & AK-HI-PR orders:</p> <p>RTA Products will replace the part free of charge, while <u>the customer is responsible for shipping costs plus any International local taxes or duties.</u></p>
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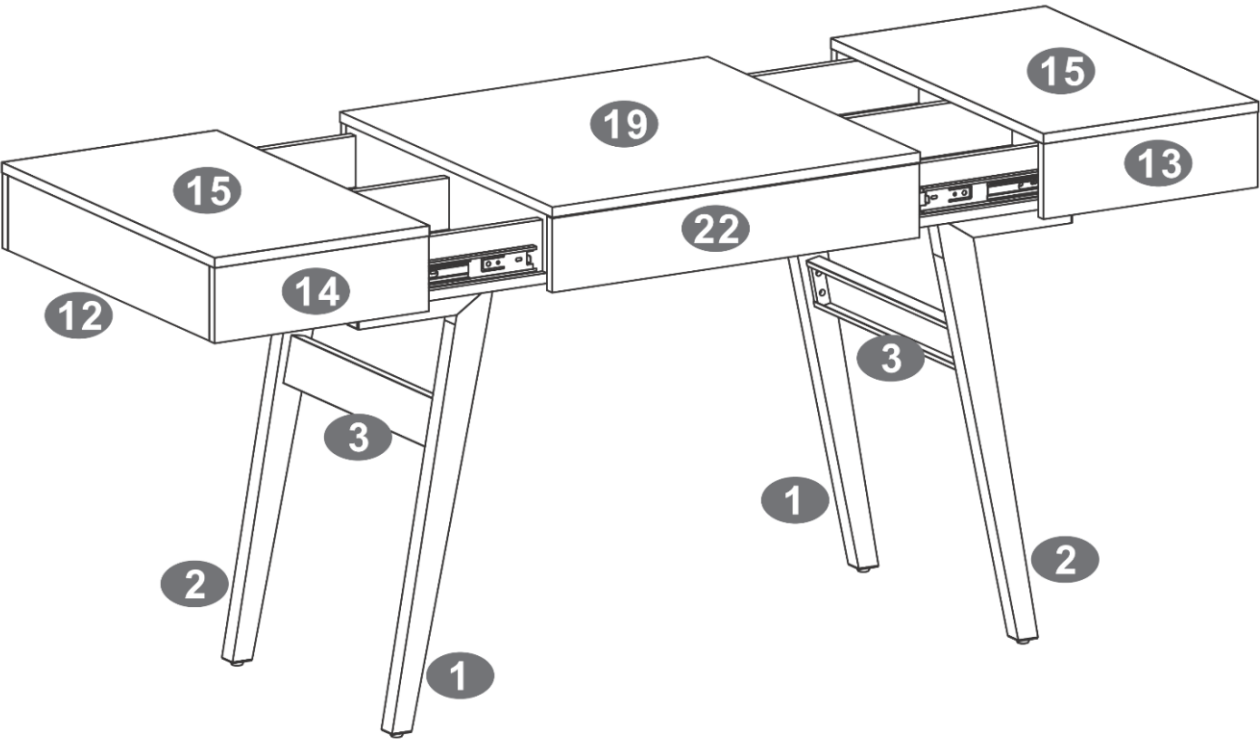
MAIN PARTS LIST

# 1 x2	Structure Front-Left and Back-Right	# 2 x 2	Structure Front-Right and Back-Left	# 3 x 2	Support structure	# 4 x 4	Studs	# 5 x 2	Drawer Connector
									
				# 6 x 1	Main structure				
									
# 7 x1	Bottom Panel				# 8 x 2	Side Panel		# 9 x 2	Front/Back Panel
									
# 10 x2	Middle Panel	# 11 x 2	Front/Back Panel	# 12 x 2	Side Panel (Sliding)	# 13 x 2	Front/Back Panel (Sliding)	# 14 x 2	Front/Back Panel (Sliding)
									

MAIN PARTS LIST				
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

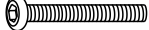

# 15 x2	Top Panel (Sliding)	# 16 x 1	Side Panel	# 17 x 1	Side Panel	# 18 x 1	Back Panel	# 19 x 1	Top Panel
									
# 20 x 1	Drawer Back Panel			# 21 x 1	Drawer Bottom Panel		# 22 x 1	Drawer Front Panel	
									
# 23 x1	Drawer Left Panel			# 24 x 1	Drawer Right Panel				
									




MAIN PARTS LAYOUT (For reference)







P.4	RTA-1854	P.4
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HARDWARE LIST

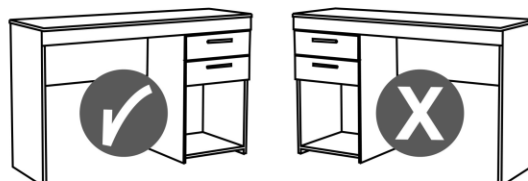
PART	QTY	SIZE	ITEM
A	16	M6x40 Bolt	
B	18	M6x15	
C	8	M6x20	
D	4	M6x50	
E	20	M3x15	

PART	QTY	SIZE	ITEM
F	4	M4x35	
G	22	M5x40	
H	8	M6x25 Bolt	

INCLUDED TOOLS			
1	Phillips Screwdriver		
1	M4 Allen wrench		

BEFORE YOU START THE ASSEMBLY, PLEASE READ THE FOLLOWING TIPS AND WARNINGS.

- The product assembles **ONLY** as shown in the front page, with the drawers on the **RIGHT** side. The drawers cannot install on the **LEFT** side.



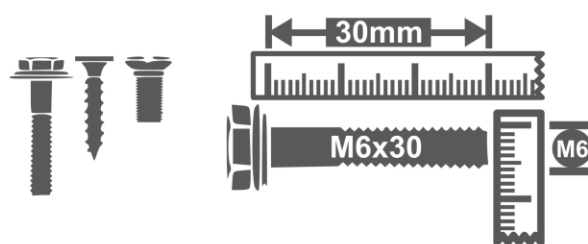
- Do not discard this manual or any of the packaging material until the unit is completely assembled.
- Please read the assembly instructions thoroughly and follow step by step.



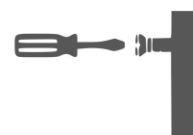
- The assembly might require of 2 persons for certain steps. Before you start the installation, make sure there is someone else nearby to help you.



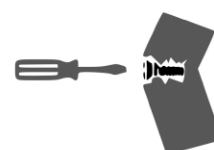
- Make sure you understand which hardware will be used on each step. Using the wrong size of screw, bolt or pin might strip the threads or cause damage to the part in which it is being used.



- To avoid misalignments, always leave the screws loosely and do not tighten them until all the pieces are positioned correctly.



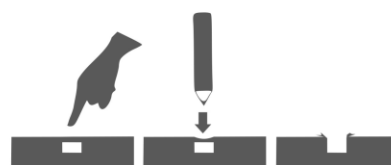
- Do not overtighten or force the screws as they might break, strip, damage the threads of the holes, or get stuck inside the parts.



- If the hole seems to small for the screw, make sure you are using the correct size of screw and/or that you are installing it in the correct hole.



- Sometimes on the wood panels the laminate or material might be covering the hole partially or entirely, if there is no visible hole or if it looks too small, pass and press the tip of your finger over the area to feel its indentation, and carefully pierce the laminate to uncover the hole underneath.



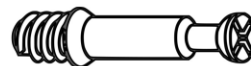
- After the item is assembled, you can use rubbing alcohol to erase or remove the visible part numbers printed or labeled on the pieces.



THE ASSEMBLY STEPS START ON NEXT PAGE

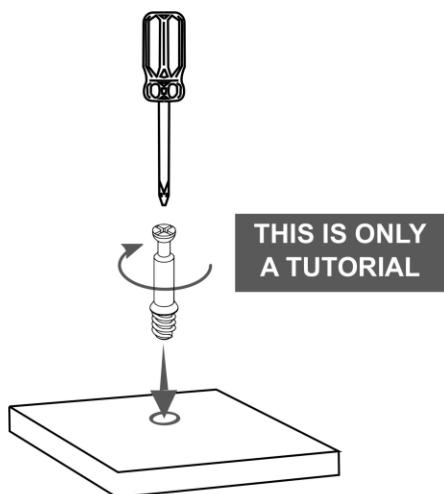
CAM BOLT AND CAM LOCK TUTORIAL

THE INSTRUCTIONS BELOW
ARE NOT ACTUAL ASSEMBLY STEPS



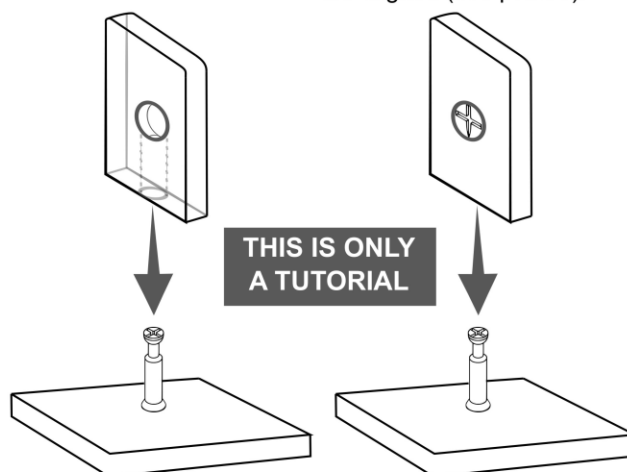
This unit uses cam bolts and locks (also known as mini fixes).
If you are not familiar with this kind of hardware, the below is a tutorial
that explains how to use them on the steps where they are required.

1. Screw the bolt into the indicated hole on the panel indicated in the assembly step.

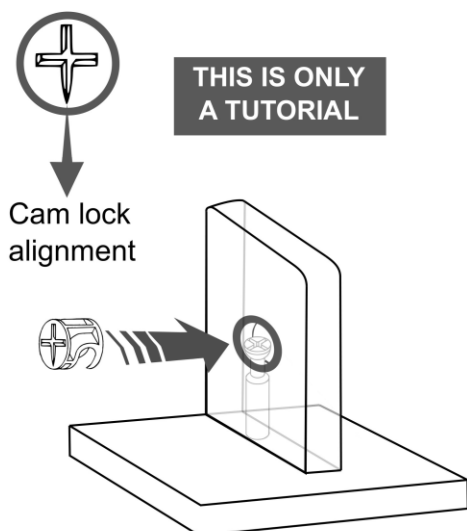


2. Join the other panel (with the big hole) to the panel with the bolt. If it comes with the cam locks already pre-installed, make sure to align them to receive the bolt's head (refer to point 3). There might be a very small gap between the panels which is normal.

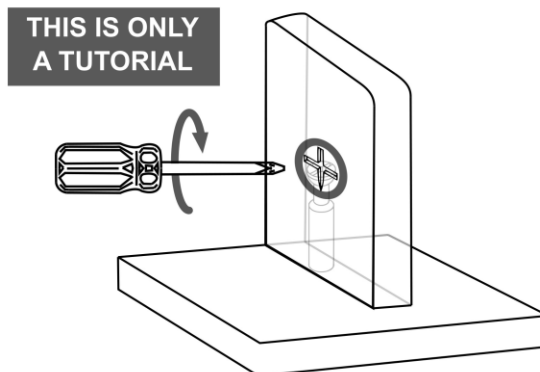
If the cam locks come pre-in stalled, make sure they are aligned (see point 3).



3. Insert the cam lock on the panel with the big hole making sure it goes aligned to receive the bolt's head.



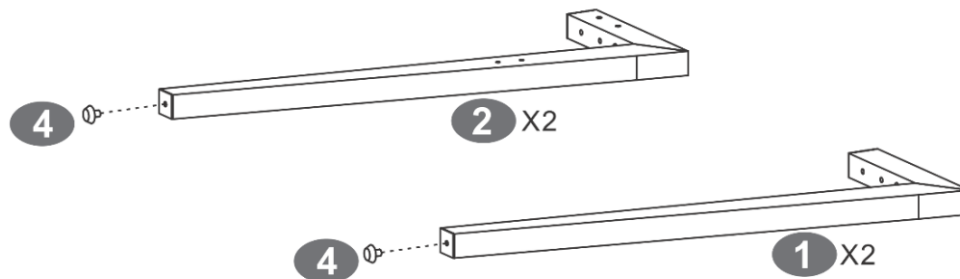
4. Use a Phillips screwdriver to turn the cam lock clockwise. This will lock the panels together and also will close any gaps.



ASSEMBLY STEPS

STEP 1

Insert the studs (4) at the bottom of the structures (1) and (2) as shown.



STEP 2

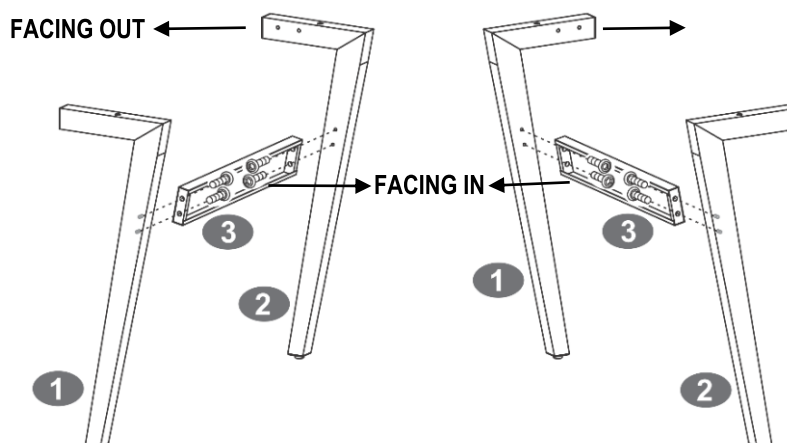
Hardware

C  8
M6x20 Pcs

Tools (included)



Using screws (C) assemble the support structures (3) between the structures (1) and (2) paying attention to the orientation of the parts as shown.



STEP 3

Hardware

B  16
M6x15 Pcs

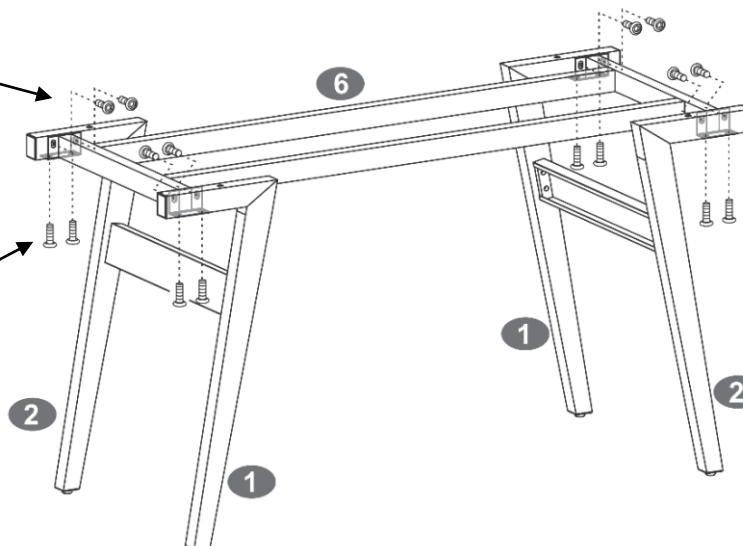
Tools (included)



Using screws (B) assemble the main structure (6) to the structures (1) and (2) from the inside and from underneath as shown.

These screws
assemble (6) from
the inside.

These screws
assemble (6) from
underneath.



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RTA-1854

P.8

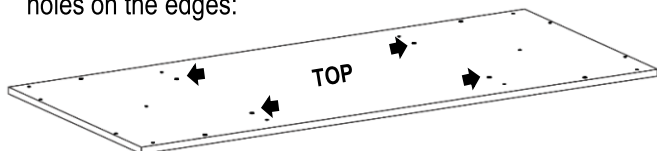
STEP 4**Hardware**

D  4
M6x50 Pcs

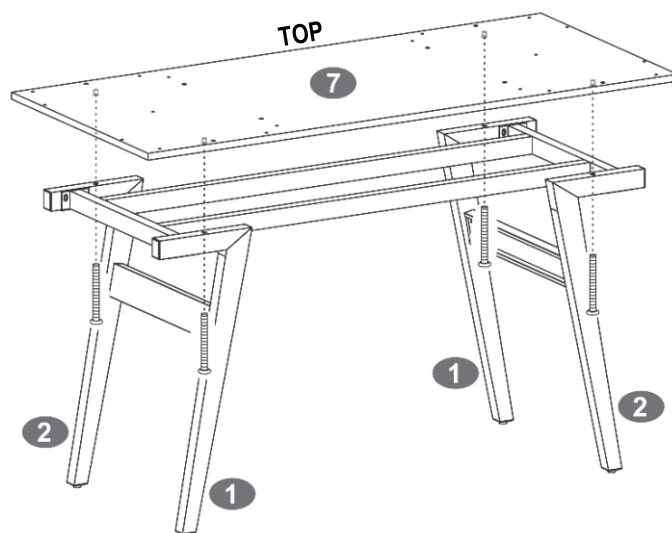
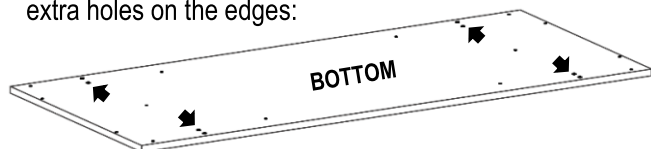
Tools (included)

Using screws(D), assemble the bottom panel (7) to the structures (1) and (2), but pay close attention to the correct orientation of the surfaces as shown.

The top surface has 4 extra holes in the center but 4 less holes on the edges:



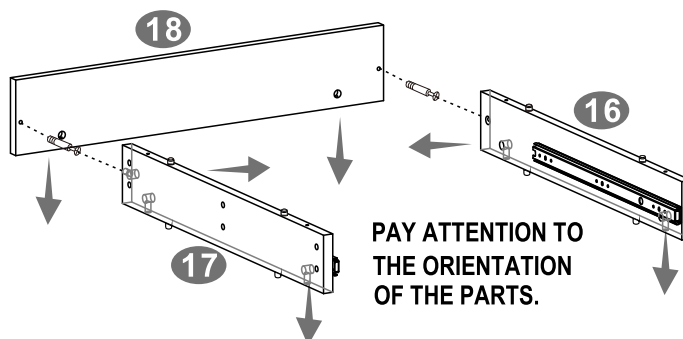
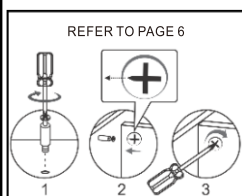
The bottom surface has 4 less holes in the center but 4 extra holes on the edges:

**STEP 5****Hardware**

H  2
M6x25 Pcs

Tools (included)

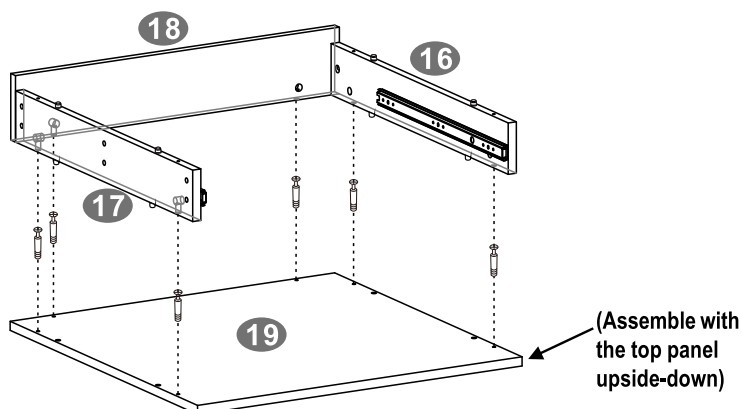
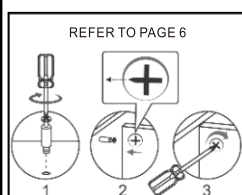
Using bolts(H), assemble the back panel (18) to the side panels (16) and (17) as shown and as explained in page 6.

**STEP 6****Hardware**

H  6
M6x25 Pcs

Tools (included)

Using bolts(H), assemble the panels (16), (17) y (18) to the top panel (19) as shown and as explained in page 6.



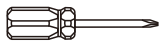
P.9

RTA-1854

P.9

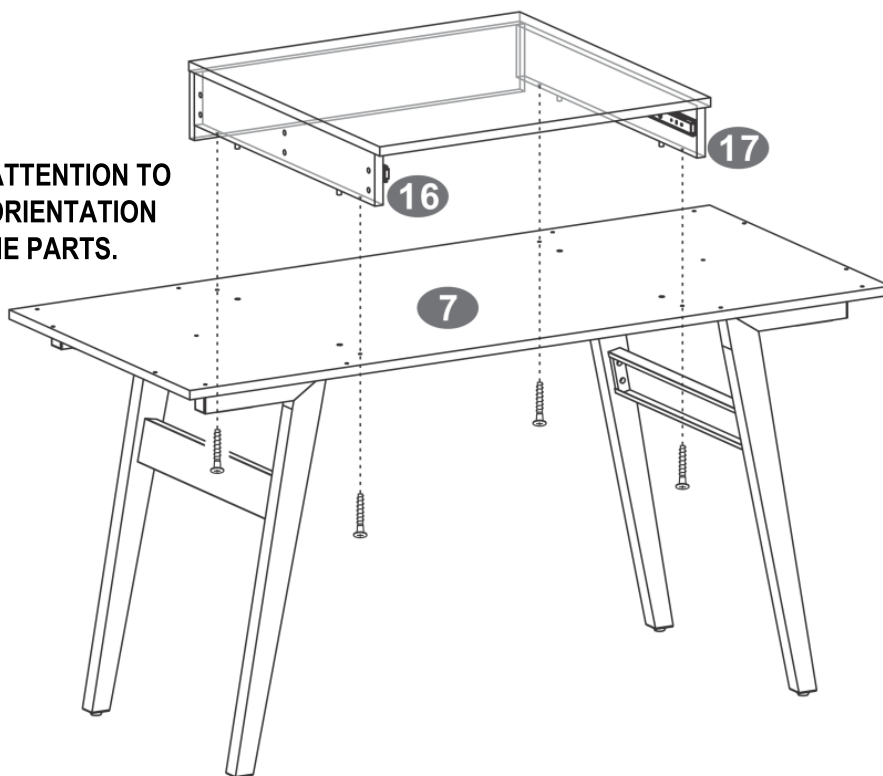
STEP 7**Hardware**

G  4
M5x40 Pcs

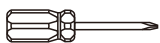
Tools (included)

Place the box assembled in the previous step upside-down over the bottom panel (7), and assemble it using screws (G) from underneath as shown.

PAY ATTENTION TO THE ORIENTATION OF THE PARTS.

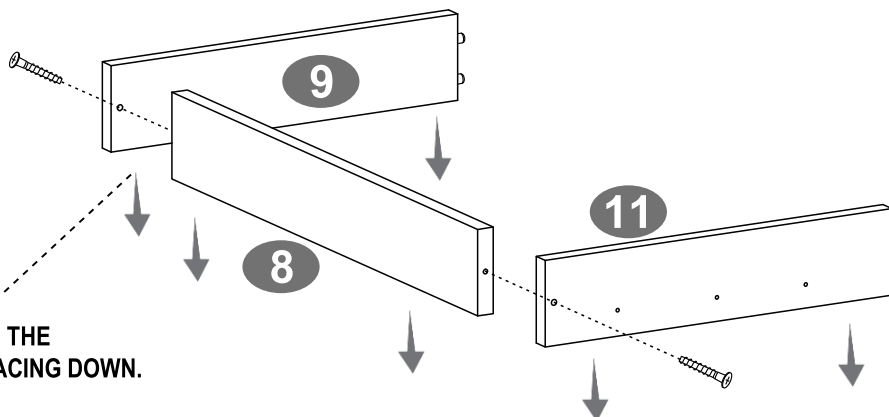
**STEP 8****Hardware**

G  2
M5x40 Pcs

Tools (included)

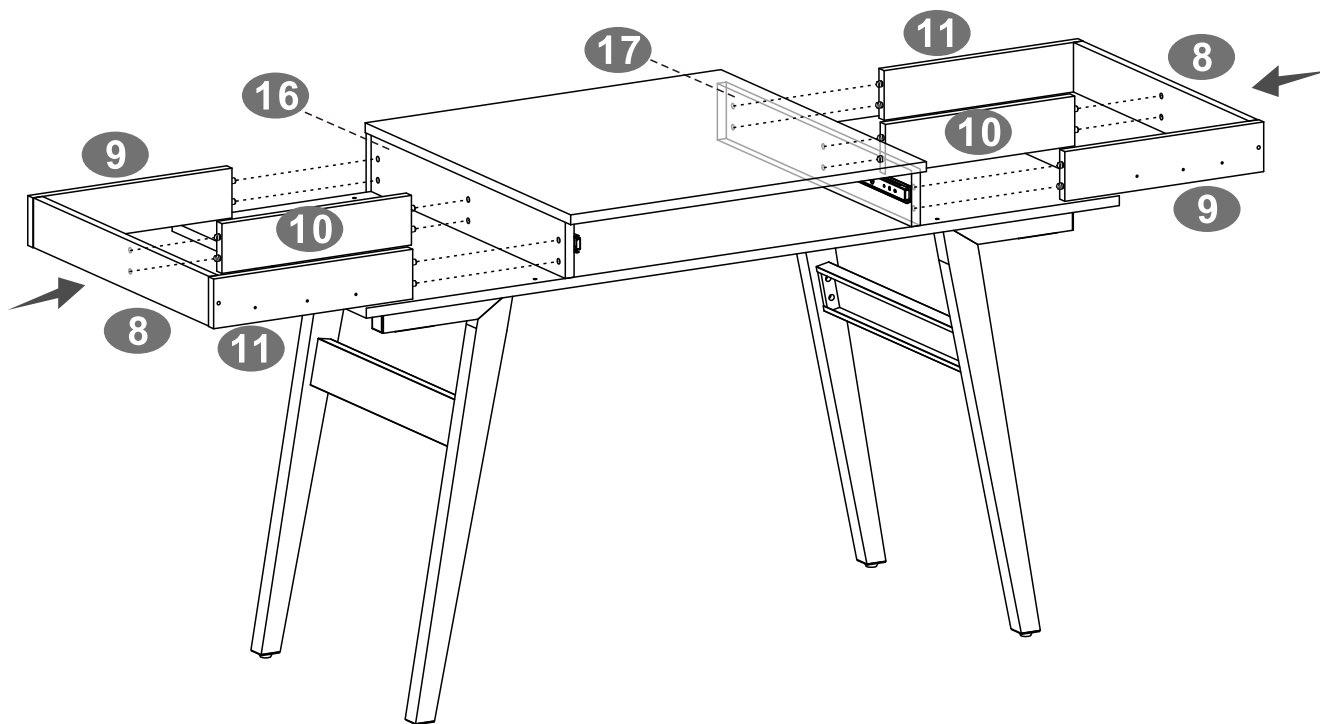
Assemble the side panel (8) in between the front/back panels (9) and (11) using screws (G) as shown. **REPEAT THIS STEP FOR THE SECOND DRAWER.**

THE HOLES ON THE PROFILE GO FACING DOWN.



STEP 9

Assemble the middle panel (10) and the panels (8), (9) and (11) to the panels (16) and (17) as shown.



STEP 10

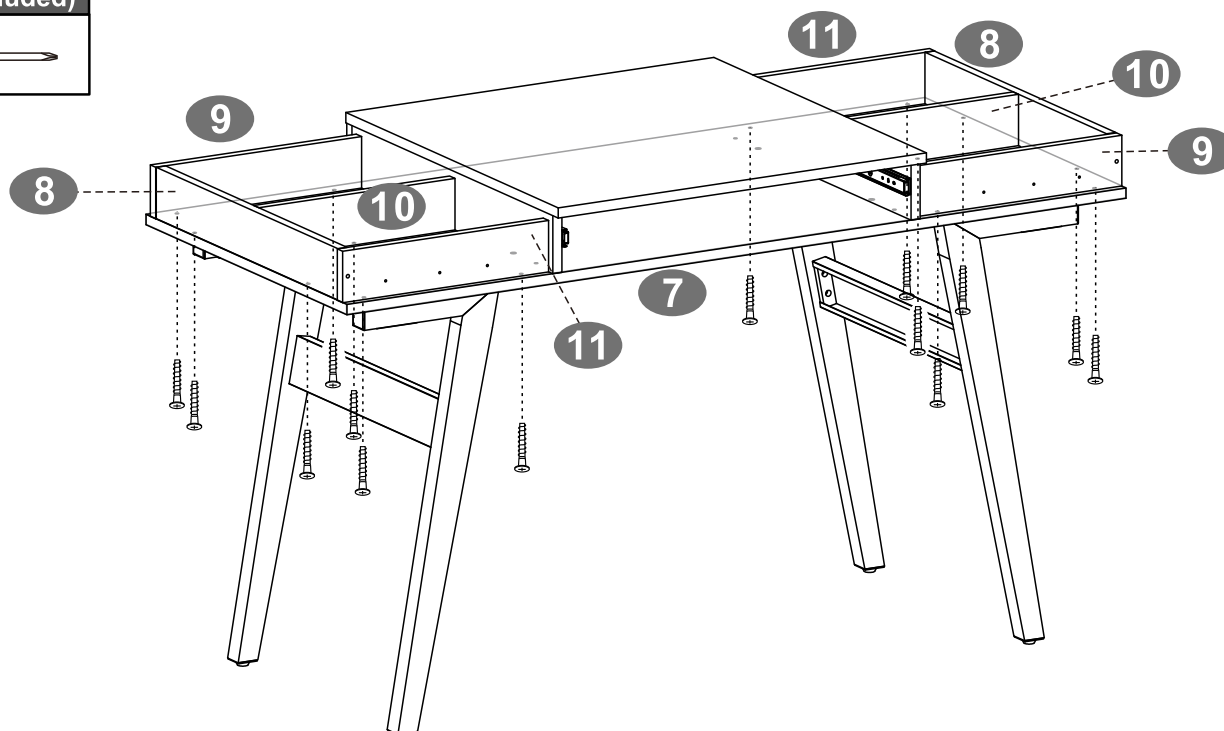
Hardware

G  14
M5x40 Pcs

Tools (included)

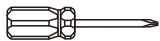


Using screws(G), and from beneath the unit, assemble the panels(8),(9),(10) and (11) to the bottom panel(7) as shown.

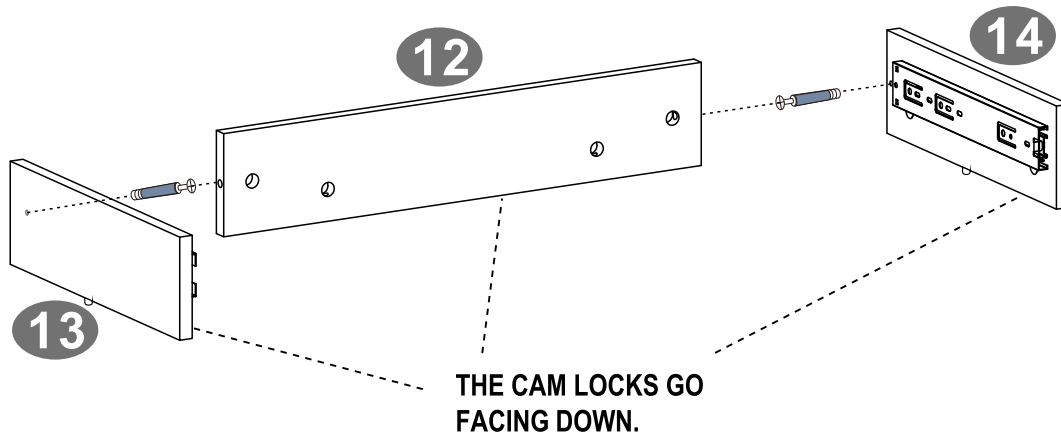
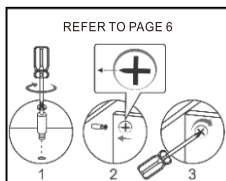


STEP 11**Hardware**

A  2
M6x40 Pcs

Tools (included)

Using bolts(A), assemble the side panel(12) in between the front/back panels (13) and (14) as shown and as explained in page 6.

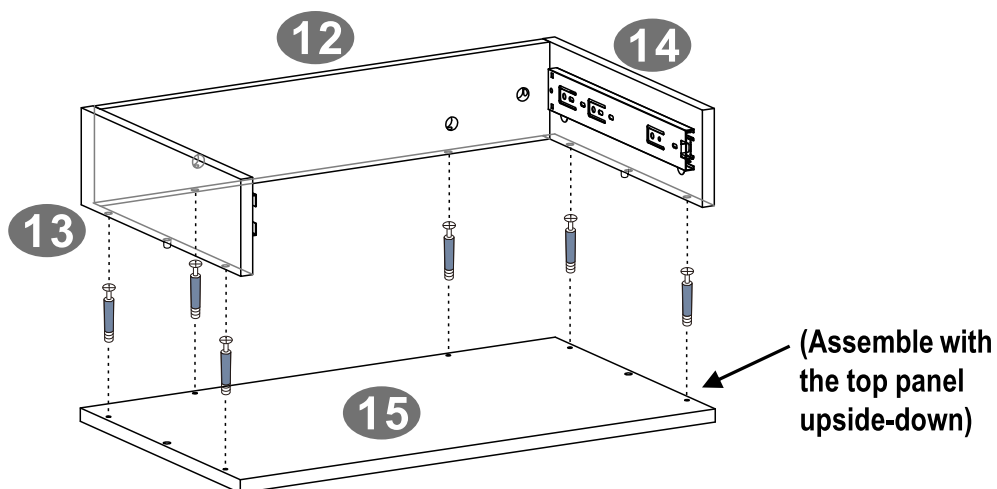
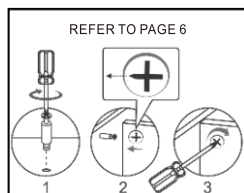
**STEP 12****Hardware**

A  6
M6x40 Pcs

Tools (included)

Using bolts(A), assemble the side panels (12),(13) and (14) to the panel(15) as shown and explained in page 6.

REPEAT STEPS 11 AND 12 FOR THE SECOND DRAWER.

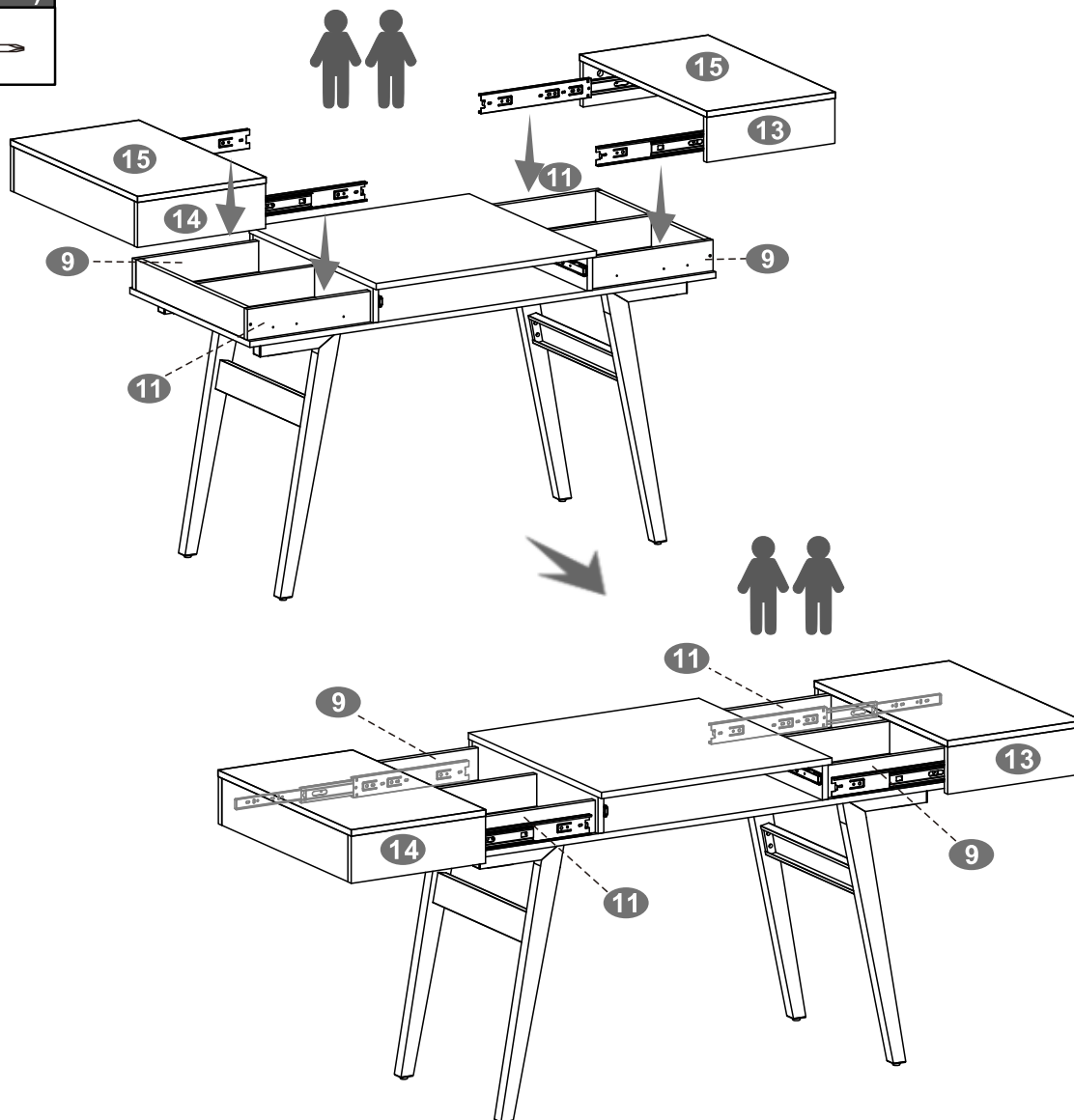


STEP 13**Hardware**

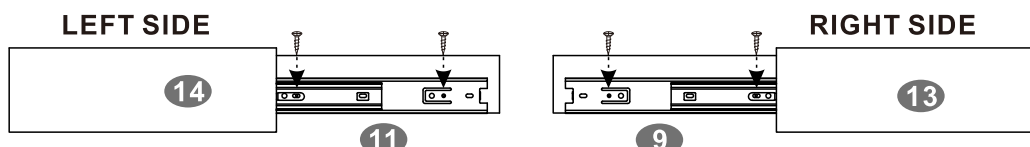
E  12
M3x15 Pcs

Tools (included)

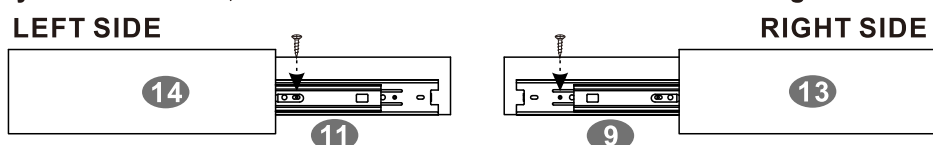
With the help of another person, assemble the side sliding boxes to the sides of the main unit by extending all the sliders on panels 13 and 14, and attaching them to panels 9 and 11 respectively, with screws E on the indicated holes. Please note that some holes will need to be accessed through the oval openings on the sliders.



FIRST: With sliders opened all the way, attach on 1st hole, and the hole through the oval opening.



THEN: Slowly close the box, and attach on the other hole seen through the oval opening.



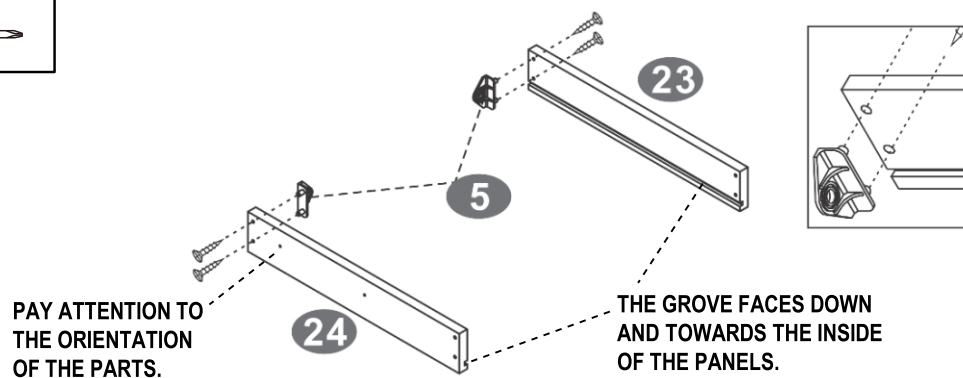

P.13

RTA-1854

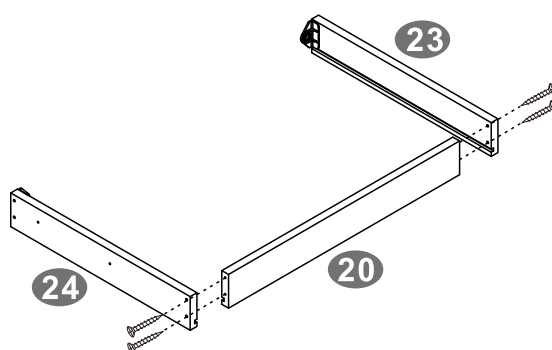
P.13

STEP 14**Hardware****E**  4
M3x15 Pcs**Tools (included)**

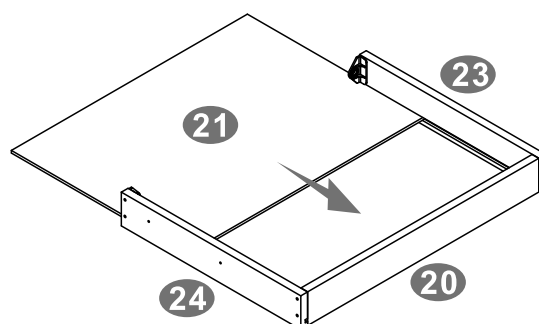
Assemble the drawer connectors(5) to the drawer side panels(23) and (24) using screws (E) as shown.

**STEP 15****Hardware****F**  4
M4x35 Pcs**Tools (included)**

Assemble the drawer back panel (20) in between the side panels (23) and (24) using screws (F).

**STEP 16**

Insert the drawer bottom panel (21) in between the grooves of panels (23), (24) and (20).

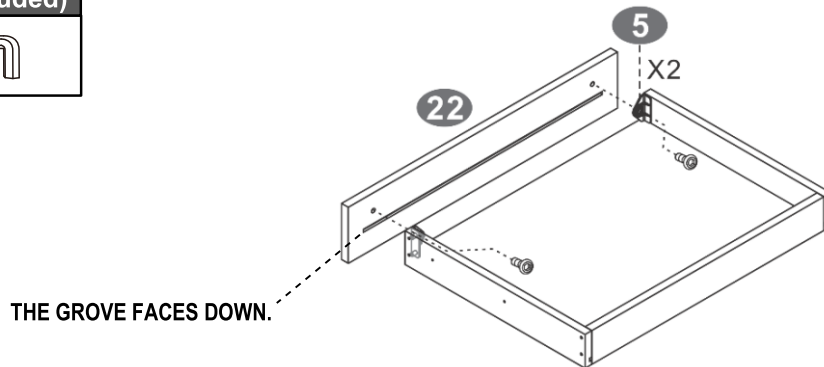


STEP 17**Hardware**

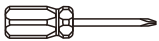
B  2
M6x15 Pcs

Tools (included)

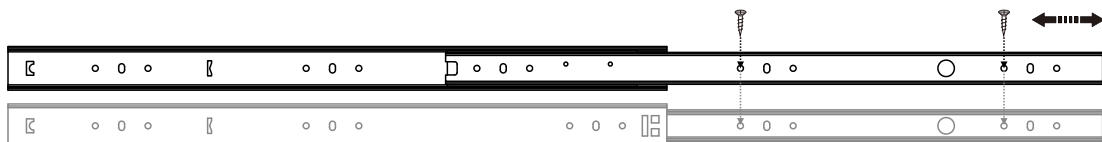
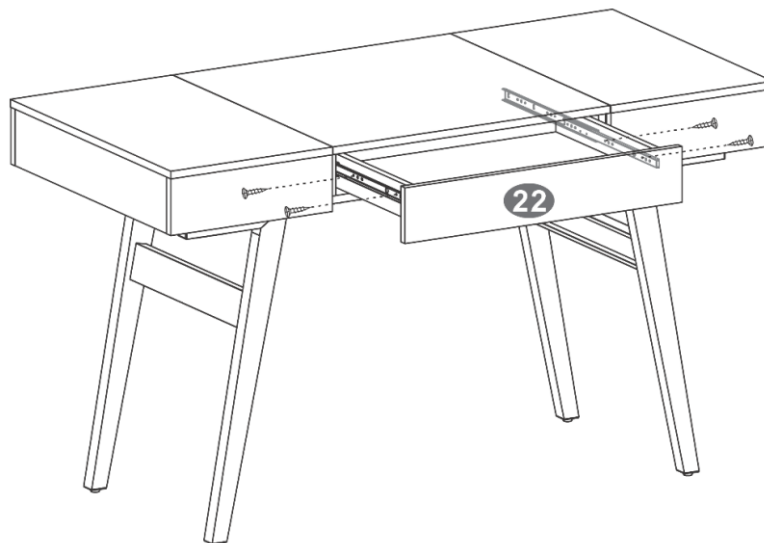
Assemble the drawer front panel (22) to the drawer connectors (5) using screws (B) as shown.

**STEP 18****Hardware**

E  4
M3x15 Pcs

Tools (included)

Extend the sliders completely to the front and assemble the drawer using screws (E) as shown.



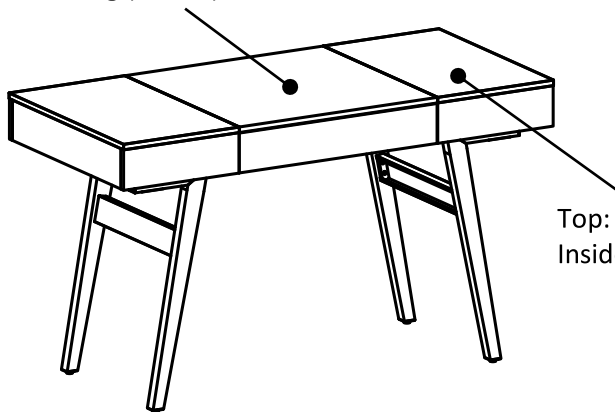
DONE! Before you start using, please read all the warnings in the next page.

WEIGHT LIMITS**WEIGHT LIMITS**

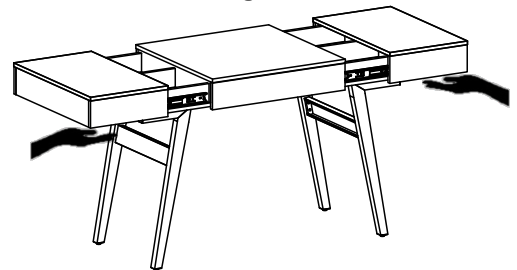
(DO NOT EXCEED THIS LIMITS)

Top: 50 Kg (110 Lbs)

Inside: 5 Kg (11 Lbs)

Top: 30 Kg (66 Lbs)
Inside: 10 Kg (22 Lbs)**EXTREMELY IMPORTANT:**

When opening the side drawers, and if you have a lot of weight on them, hold firmly from underneath to avoid collapsing under the weight.

**WARNINGS**

- Do not exceed the indicated weight limits.
- Do not expose the surfaces to direct sunlight or to extreme environmental conditions.
- Do not use solvents or abrasive materials to clean the unit.
- Do not sit on the unit or lean against it.
- Do not allow small children to play under or over the unit.
- Do not pull, push or drag the unit to move it for more than 1 feet. The unit must be lifted by at least 2 persons when moving in the same or adjacent rooms.
- Before moving the unit, make sure to secure or remove any object that is heavy or might fall off.
- To lift the unit, grab the frame, not the glasses. Lifting from the glasses directly will cause them to detach from their discs, and such damage is not covered by the warranty.
- When lifting the unit, use both hands and bend your knees, not your backs.
- Do not use if there are screws loose or missing, or if you notice cracks on any of the glasses.
- The glass is made of safety tempered glass. The safety feature is that when breakage occurs, the glass shatters into many tiny pieces minimizing the risk of serious injuries. If the glass breaks, do not handle the pieces with your bare hands, take some pictures and contact Customer Service immediately.
- The warranty does not extend to regular wear and tear, nor the manufacturer assumes liability for damages or consequences due to accidents, incorrect assembly, negligence, improper use, modifications, or not heeding the above warnings.

CARE AND MAINTENANCE

- Clean the surfaces preferable with a clean cloth damped in a solution of mild soap and water, then dry with a clean towel.
- If you decide to use a cleaning agent, test first on an area hidden from view.
- Every 4 months, inspect the unit completely and make sure that all screws are tighten.
- When transporting the unit to places far away, it is recommended to disassemble the unit partially for easier transportation, and protect and secure the glasses to avoid damage in transit.

TECHNI MOBILI WARRANTY

**DESKS/LAPTOP CARTS/FILE CABINETS: LIMITED 5-YEAR WARRANTY**

RTA Products, LLC warrants to the Original Purchaser who acquired a new product from RTA Products or its authorized resellers that this product will be free from defects in its workmanship and materials, under normal use and service conditions, as described herein. "Defects" as used in this warranty, is defined as any imperfections that impair the use of the furniture or product. RTA Products LLC will replace any defective part, at its discretion, and without charge to the original purchaser other than the freight from the end consumer to RTA Products.

Replacement parts can only be supplied if parts are available. Items out of production may be unavailable. This warranty will be effective for the applicable time period beginning the date of purchase on your original sales receipt. RTA product's obligation under this warranty is limited to repairing or replacing products or parts as provided herein. This product has been designed for and is intended for office and home-office use only. This warranty is Original Purchaser's sole remedy for product defects, and this warranty does not extend to any product, or damage to any product, caused by or attributed to abuse or misuse, products used for commercial or rental purposes, use modifications of, or attachments to the product, and products or parts not used, maintained, or extended hereunder is in lieu of any and all other warranties, express or implied, including without limitations any implied warranty or merchantability or of fitness for a particular purpose. Please note, all desks made with PVC Laminate surface should not be exposed to direct sunlight, as it may damage the material. Damage of this nature is not covered under this warranty.

RTA Products will not be responsible for indirect, special, incidental or consequential damages. This warranty is limited to merchandise purchased in the Continental United States, excludes AK, HI and PR. Some States do not allow the exclusion or limitation of incidental or consequential damages, so the above limitations or exclusions may not apply to you. This warranty gives you specific legal rights. You may also have other rights that may vary from state to state.

To file a Claim within the 48 contiguous United States:

Email us to warranty@rtaproducts.com to explain the defect and provide your name, address, phone number, model number of our product, date and place, and proof of purchase. Please provide pictures of the damage or defect. If we determine that a replacement will remedy the situation, and in order to determine the extent or the cause of the defect, purchaser may be requested to send the part in question at purchaser's expense. Once we receive the part, we will examine it and determine whether the claim is valid (or not), and then proceed to send the replacement. We will ship the replacement at our expense.

Replacement Parts for International Customers & AK-HI-PR orders:

RTA Products will replace the part free of charge, while **the customer is responsible for shipping costs plus any International local taxes or duties.**