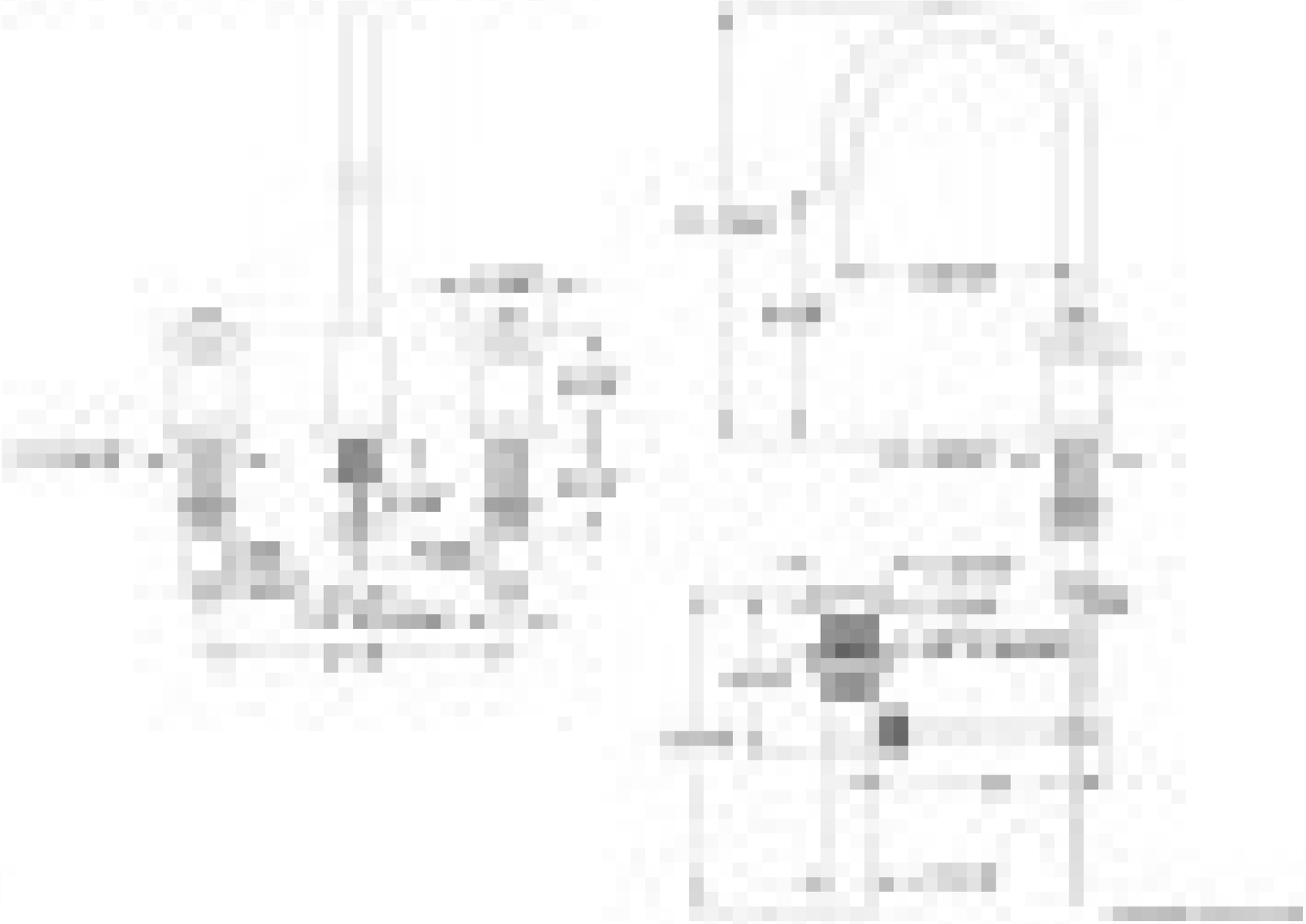الفهارس العامة