





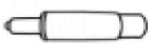





ASSEMBLY INSTRUCTION

SUNPAN

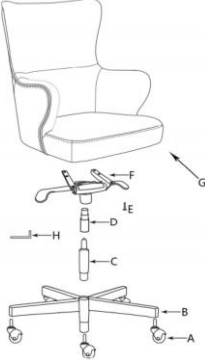
Sunpan Product Name: **HUBERT OFFICE CHAIR**

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For assembly questions please call **1-800-787-1019 (or +1-416-736-0094)** outside North America or email to info@sunpan.com

PARTS LIST			
Before you begin, please layout all parts and ensure you have the correct count.			
PARTS	DESCRIPTION	QUANTITY	ILLUSTRATION
A	CASTERS	5	
B	5 STAR BASE	1	
C	GAS LIFT	1	
D	BELLOW	1	
E	SCREWS	4	
F	SEAT PLATE	1	
G	SEAT BUCKET	1	
H	ALLEN KEY	1	

ASSEMBLY INSTRUCTIONS

STEPS	DESCRIPTION	ILLUSTRATION
1	Follow the illustration to install.	

ASSEMBLY TIPS:

Please check parts and hardware before assembling. Follow each instruction step by step.
Place a protective pad or piece of cardboard on the floor while assembling your item on top of it.
Remove all parts from the carton and separate them into part numbers/groups as indicated on the part list.
Please follow instructions in the sequence as numbered to assure fast/easy assembly.

WARNING:

Don't attempt to repair or modify parts that are broken or defective - if you find a broken part please contact us for replacement.
Keep all hardware parts out of the reach of children.

FURNITURE CARE:

Following these few basic steps will help to ensure that you enjoy your furniture for a long time:
Do not expose your furniture to direct sunlight, dampness or any heat, like a hot cup of coffee or tea. Always use a coaster.
Excessive exposure to sunlight may cause fading.
Excessive temperature and humidity or cold may cause cracking or splitting.
Dust with a clean, damp, lint free cloth.
Use a damp cloth with water or mild detergent to clean all surfaces - do not use chemicals or paint thinner which will fade the surface.
Place a piece of felt or a pad under the legs of your furniture to avoid scratching the floor.