

LWD6524- INSTRUCTIONS

You will need a Phillips Head screwdriver and a rubber mallet to assemble. Hardware :

A: Locking shelf pins(4) • B: Pole Support(2) • C: Hinges(3) • D: Brackets(3) • E: Shelf Pins(4)
F: Long Screws(2) • G: Cam pins(19) • H: Adjustable Glides(4) • I: Cam lock covers(19)
J: Hole Covers(3) • K: Small Screws(34) • L: Handle • M: Pole • N: Door stopper(2) • O: feet(4)



Parts :

P: Front Runner • Q: Adjustable shelf • R: Fixed shelf • S: Door • T: Top • U: Left side • V: Right Side W: Back • X: Bottom Y: Support Shelf



STEP 1: Lay Back(W) down with cam locks facing up and screw in one cam pin(G). Connect bottom(X) to back(W) by inserting the cam pin on the back into the lock on the bottom and Tighten(*See Fig 1*). Be sure the cam locks on the bottom are facing away from the back.



STEP 2 : Attach 3 brackets(D) with 2 screws(K) each to the right side(V) and 7 cam pins(G) to each side(U&V).



IMPORTANT NOTICE:

- Place all wooden parts on a clean and smooth surface such as a rug or carpet to avoid the parts from being scratched.
- Check to be sure that you have all parts and hardware.
- Remove all wrapping materials, including staples & packing straps before you start to assemble.
- Do not tighten all screws/bolts until completely assembled.
- Keep all hardware parts out of reach of children.



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STEP 4 : Attach support shelf(Y) to the back(W) and right side(V) with cam locks facing the bottom. Also attach front runner(P) to the bottom(X) and right side(V). Then tighten all cam locks from this step and from step 3.



STEP 6 : Using 4 small screws(K) attach each glide(H) to the unit by using the screws to secure the glide to the sides(U,V) so the adjusting control of the glide fits in the holes in the bottom(X).



STEP 8: Insert 4 adjustable shelf pins(E) evenly in the holes you choose in the lower shelf area of the unit and insert adjustable shelf(Q). Screw in 4 locking shelf pins(A) evenly into the upper shelf area and lock in the fixed shelf(R) by placing the shelf in place and tightening the locks built into the bottom of the shelf with a phillips head screwdriver.





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STEP 9: Attach 3 hinges(C) to door(S) with 2 screws(K) each hinge. Do not screw hinge into position until perpendicular with the ground.



STEP 11: Use the 2 long screws(F) to attach the handle(L) to the door(S) by inserting the screws through the back of the pre drilled holes in the door(S) and tightening the handle to the front of the door as the photo shows below.



OPTIONAL STEP

STEP 13 : Use 3 small screws(K) to attach the pole supports(B) to the sides. There is a pre drilled hole on each side(U,V) that lines up the bottom screw(K) of the pole support(B). Screw that screw in first to ensure a level pole, then screw the top 2 screws in place and insert pole(M).



STEP 10: Attach door(S) to unit by inserting the protruding screw (2a) from the brackets(D) into the open end of the hinges(C) and tightening. The screw that is located on the hinges(C) (3a) is used for alignment of the door(S).



STEP 12 : Find where the long screw(F) on the back of the door(S) touches the left side(U) and place the 2 door stoppers(N) in between the two.





Any problems or questions call Regency Office Furniture at 1-866-816-9822