installationinstructions:

PVC CEILING MEDALLION

SAFETY INSTRUCTIONS

Make sure to use the correct tools recommended.
Wear safety goggles.
Follow fixture, power tools, and paint manufacturers' instructions and users manuals.
Use common sense and follow good construction practices.
Medallions are not load bearing. Do not use them to support electrical fixtures or ceiling fans.

TOOL & MATERIAL CHECKLIST

☐ construction adhesive
☐ power drill or hammer
☐ finishing nails or screws
☐ extra fine sandpaper
☐ 100% acrylic paint

IMPORTANT INFO

• It is highly recommended that you paint or finish your medallion before you install it.

• Recommended use of 100% acrylic latex paint for PVC products.

• Clean the installation surface and back of medallion of any debris with a clean cloth or sponge.

• Make sure that the surface and the back of the medallion are completely dry before attempting installation.

IMPORTANT NOTE:

When installing medallions with a light fixture or ceiling fan turn the power off at the breaker before installation. Medallions are solely decorative. Do not use medallions to support the light fixture or fan. Do not use the fixture or fixture canopy to support the medallion. To ensure all electrical codes are met, make sure to consult with a licensed electrician.
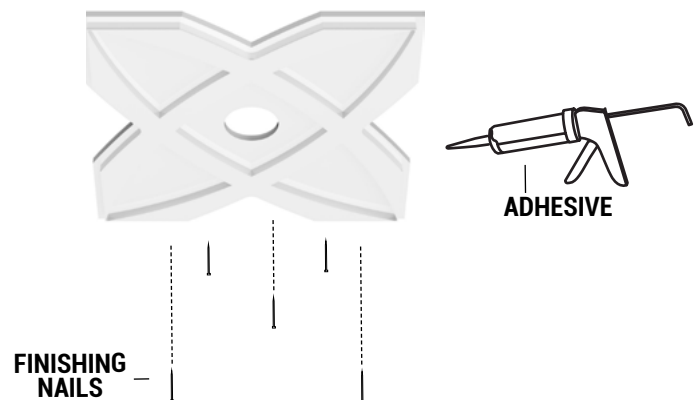
MEDALLION INSTALLATION WITH A LIGHT FIXTURE OR CEILING FAN

1. Disconnect and remove current fixture before installing the medallion (if a current fixture is already installed).
2. Measure the fixture canopy. Drill/cut a hole, smaller than the canopy size, in the center of the medallion that is no larger than the canopy size.
3. Lay the medallion face down on a soft surface that will not scratch/dent the medallion detail and apply a 1/2" bead of adhesive caulk all the way around the back edge of the medallion.
4. Feed the electrical wiring through the medallion's center hole and gently press the medallion up against the ceiling.
5. When pressing the medallion up against the ceiling, some adhesive caulk will seep out. Smooth excess caulk around the medallion with a finger or the putty knife and apply extra caulk as needed to fill in any gaps.
6. Wipe off any excess adhesive caulk with a sponge or damp rag.
7. All medallions will need to be installed with screws or finishing nails in addition to the adhesive.
8. Fill any screw or nail holes with caulk and smooth the surface with a finger or the putty knife. If any excess caulk is left, let it dry, and then lightly sand it down with extra fine sand paper.
9. Reconnect the ceiling fixture or ceiling fan following the manufacturer's guidelines.
10. Slide fixture canopy up to medallion and tighten. Make sure it fits snugly against the medallion.
11. Touch up the medallion with any paint that is needed.

MEDALLION INSTALLATION WITHOUT A LIGHT FIXTURE OR CEILING FAN

1. Lay the medallion face down on a soft surface that will not scratch/dent the medallion detail.
2. Apply a 1/2" bead of adhesive caulk all the way around the back edge of the medallion.
3. Gently press the medallion up against the ceiling or wall.
4. When pressing the medallion up against the ceiling or wall, some adhesive caulk will seep out.
5. Smooth excess caulk around the medallion with a finger or the putty knife and apply extra caulk that is needed to fill in any gaps.
6. Wipe off any excess adhesive caulk with a sponge or damp rag.
7. All medallions will need to be installed with screws or nails in addition to the adhesive.

EXAMPLE DIAGRAM:

ADHESIVE

FINISHING NAILS

We Can Help. Call (866) 607-0453

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